# **Concordia Students’ Association**

# **Executive Council Meeting Minutes**

## March 10, 2016 @ 10:00 A.M.

1. **Call to order:** March 10, 2016 Executive Council meeting called to order at 10:04 AM.
2. **Roll Call:** Cody Weger-President, Shannon Peacocke, VP Finance, Kelsea Gillespie- VP Internal, Madeline Ludlage- VP Marketing, Patrick McGinley- VP Student Life, Meagan Strachan- Executive Director, Barb Van Ingen- Dean of Students.
3. **March 3, 2016 Action Item Summary:**
4. **Approval of Agenda:**
	1. **MOTION:** To approve the March 10, 2016 Executive Council agenda as amended (add 7.3. pancakes and 8.1. election voting day.) Moved by VP Internal Gillespie, seconded by VP Student Life McGinley. **MOTION CARRIED.**
5. **Approval of Minutes:**
	1. **MOTION:** To approve the March 3, 2016 Executive Council Meeting Minutes. Moved by VP Internal Gillespie, seconded by VP Student Life McGinley. **MOTION CARRIED.**
6. **Unfinished Business**
	1. **Volunteer Appreciation:** room for 50 people maximum. Receiving a list of volunteers from Brett. Will determine what awards and who will receive awards shortly. Volunteer appreciation to take place on March 31, 2016. Clubs will be invited.
	2. **Final Thunderwear Friday:** Working with Brett to find volunteers for the event. Can only bring in 1 DJ. Tables and chairs will be placed on the pation and lower Tegler. Will look into bringing inflatables to the event. Event takes place on April 1, 2016. Prizes for final thunderwear are to be determined.

1. **New Business:**
	1. **Executive Transition:** March 18, 2016 will be an opportunity to congratulate incoming team and to break the ice. Need to schedule 1 on 1 training, leaders hall and need to talk about checklist.
	2. **De-stress and study:** Cody & Kelsea to run an icebreaker session ( 15 mins long) for the Concordia De stress and study event on March 31, 2016 at 4:00 PM.
	3. **Pancakes:** Pancakes will be handed out on St Patricks day. All required space and materials have been booked with Colette. Potential for newly elected executives to help.
2. **Information:**
	1. **Voting Days:** Voting stations to be set up in Tegler. President will go speak to education students.
3. **Round Table:**
	1. **VP Marketing:** Would like confirmation on the MLA meeting. Parks club will be hosting a market/scrapbooking event on March 23, 2016.
	2. **Dean of Students:** Psychology club has volunteered to assist with the Concordia talks event. CSA to consider offering a gift to residence students on move in day.
	3. **Executive Director:** VP Student Life to take notes and General Council on Sunday. Election results tomorrow at 4:30 PM.
	4. **VP Finance:** Dinner next Thursday will come from discretionary.
	5. **VP Internal:** Will not be at General Council due to ASEC lobby training.
	6. **President:** Next EC meeting will take place on March 21, 2016.
4. **Adjournment :**
	1. **MOTION:** To adjourn the Executive Council meeting at 10:44 AM. Moved by VP Finance Peacocke, seconded by VP Student Life McGinley. **MOTION CARRIED.**

**March 3, 2016 ACTION ITEM SUMMARY:**

1. **Executive Director:** Book location for transition dinner.
2. **Executive Director:** send email to election winners of upcoming GC meeting.
3. **VP Student Life:** Purchase final thunderwear prizes
4. **VP Student Life:** Determine volunteer awards and who is to receive an award/certificate.
5. **Executives:** Send ideas for ice breaker activity to ED.