

Concordia Students' Association Meeting Agenda
November 17, 2014

Attendance:

Tyler - President
Colton - VP Marketing
Barb Van Ingen - Dean Student
Mitchell - VP Student Life
Blake Novak - Executive Assistant
Shannon - VP Internal
Cody - VP Finance

1. Call to Order
 - 1.1. 3:09pm
2. Approval of Agenda
 - 2.1. Motion Approved the agenda - Cody, Second - Mitchell, Approved.
3. Approval of Minutes
 - 3.1. Motion to Table till next meeting - Cody, Second - Shannon, Passed
4. Finance Update
 - 4.1. Report is now out for VP Finance. Please see report for all details.
 - 4.2. CUCA Spooka event is under budget. Liquor and ticket sales were increased this year.
 - 4.3. Park Allen is under budget, lower revenue
 - 4.4. Pumpkin carving and games night were under budget.
5. Unfinished Business
 - 5.1. House Cup
 - 5.1.1. Update
 - 5.1.1.1. Shopping completed for materials, some details missing.
 - 5.1.1.2. Games nights supplies still pending.
 - 5.1.1.3. 2 Usher tickets purchased as a prize. other prizes purchased for the event
 - 5.1.1.4. Movie trivia emailed out, creatures and riddles ready to be posted. Moaning Myrtles posted.
 - 5.1.1.5. Houses need to be emailed.
 - 5.1.1.6. CSA Trophy Case suggested.
 - 5.1.1.7. Dodgeballs still need to be found. Doby is ready and a sock will be ready for the event.
 - 5.1.1.8. Brooms and other props for the photobooth.
 - 5.1.1.9. Action Item: Colton to organize backdrop.
 - 5.1.1.10. Cody to announce for Trivia Contest. President Krispin to play Dumbledore at games night, and Brett will be Hagrid.
 - 5.1.1.11. Action Item: Google Drive points update - Blake
 - 5.1.1.12. Action Item: Mitchell to send out teams to all leaders.

- 6.4.1. To go along with elections officer, this position can be appointed and will most likely be recruited instead of applicants. Currently seeking this position
 - 6.4.2. Per meeting or per case compensation, as they will not be on retainer.
- 6.5. Dare to Give
 - 6.5.1. Challenge went out to the faculty to donate food items and/or cash for the food bank.
 - 6.5.2. Direct students to Barb if they are in need of food bank or other services.
 - 6.5.3. Potential for students to get involved as well. Event could be coordinated with the lighting of the christmas tree.
 - 6.5.4. Action item: Coordinated events around the lighting of the Xmas tree.
 - 6.5.5. Action Item; Colton to contact marketing about tree day
 - 6.5.6. Action Item; Shannon to contact clubs about mitten drive
 - 6.5.7. Action item: Tyler to invite other student associations to come to tree day. Coordinate the competition with the other associations.
- 6.6. Ugly Sweater Contest
 - 6.6.1. Instead of Thunderwear Friday, it will be a contest for everyone to participate.
 - 6.6.2. December 5th for the event, and CBA will be hosting a bake sale for treats.
 - 6.6.3. Action items: Book tegler, get stage, prizes and finish events.
 - 6.6.4. Action items: Partner with CBA for ugly sweater event.
- 6.7. Executive Pay Raise
 - 6.7.1. As it has been discussed previously, the CSA Executives will have their wages increased from \$750 to \$1000 per month, with makes \$12,000 per annum for salary.
 - 6.7.2. This is to meet with the inflation, and to remain competitive with other Student Associations.
 - 6.7.3. Motion to put forth the wage increase to the General Council - Cody, Seconded - Shannon, Passed.
 - 6.7.4. Action Item: Present to the General Council
- 7. Information
 - 7.1. Parking Passes
 - 7.1.1. At this time, Concordia will not be providing the parking passes at cost to the executives, as the accounting and legal processes are not able to be done at this time.
 - 7.2. ESA update
 - 7.2.1. Shannon met with the groups, and is combining EDSA and EUSA into one group. More details to come.
 - 7.2.2. This will be used to resolve the lack of attendance from EDSA for the general council.
 - 7.3. Printing
 - 7.3.1. Who is the responsibility for managing the toner and ink for printers?

- 7.3.1.1. Action Item: Printer model list for each Executive to be sent to Tyler for review. - Blake
 - 7.3.1.2. Policy to be written for the for the Printing process.
8. Round Table
- 8.1. Tyler
 - 8.1.1. Pre Health Event
 - 8.1.1.1. Stats and figures?
 - Action item: Shannon to follow up with PRe Health Club.
 - 8.1.1.2. Tyler to put forth a schedule for the next few weeks to aide with finals.
 - 8.1.2. Shannon
 - 8.1.2.1. Doodle Poll for General council
 - 8.1.2.2. Athletic events
 - 8.1.2.3. Bolt not launched today. According to Miranda, will be available tomorrow.
9. Adjournment
- 9.1. Motion to adjourn at 505pm - Cody, Second - Colton, Passed.
10. Action Items
- 10.1. Action Item: Colton to organize backdrop for HP photobooth.
 - 10.2. Action Item: Google Drive points update - Blake
 - 10.3. Action Item: Mitchell to send out teams to all leaders for HP Houses.
 - 10.4. Action Item: Edit powerpoint that is created by Shannon for the event.
 - 10.5. Action Item: to change the website - Tyler
 - 10.6. Action item: Find a format for the reports to create consistency for executive council.
 - 10.7. Action Item: Create Events Binder - Blake
 - 10.8. Action Item: Shannon to contact club president.
 - 10.9. Action Item: Tyler to invite Dr. Anderson to explain event.
 - 10.10. Action item: Coordinated events around the lighting of the Xmas tree.
 - 10.11. Action Item; Colton to contact marketing about tree day
 - 10.12. Action Item; Shannon to contact clubs about mitten drive
 - 10.13. Action item: Tyler to invite other student associations to come to tree day. Coordinate the competition with the other associations.
 - 10.14. Action items: Book tegler, get stage, prizes and finish events.
 - 10.15. Action items: Partner with CBA for ugly sweater event.
 - 10.16. Action Item: Present to the General Council
 - 10.17. Action Item: Printer model list for each Executive to be sent to Tyler for review. - Blake
 - 10.18. Action item: Shannon to follow up with Pre Health Club.