# **Concordia Students’ Association**

# **Executive Council Meeting Minutes**

## March 21, 2016 @ 10:00 A.M.

1. **Call to order:** March 21, 2016 Executive Council meeting called to order at 10:07 AM.
2. **Roll Call:**, Shannon Peacocke, VP Finance, , Madeline Ludlage- VP Marketing, Patrick McGinley- VP Student Life, Meagan Strachan- Executive Director, Barb Van Ingen- Dean of Students.
3. **March 10, 2016 Action Item Summary:**
   1. Executive Director: Book location for transition dinner.
   2. Executive Director: send email to election winners of upcoming GC meeting.
   3. VP Student Life: Purchase final thunderwear prizes
   4. VP Student Life: Determine volunteer awards and who is to receive an award/certificate.
   5. Executives: Send ideas for ice breaker activity to ED.
4. **Approval of Agenda:**
   1. **MOTION:** To approve the March 21, 2016 Executive Council agenda as presented. Moved by VP Finance Peacocke, seconded by VP Marketing Ludlage. **MOTION CARRIED.**
5. **Approval of Minutes:**
   1. **MOTION:** To approve the March 10, 2016 Executive Council Meeting Minutes. Moved by VP Student Life McGinley, seconded by VP Marketing Ludlage. **MOTION CARRIED.**
6. **Unfinished Business**
   1. **Volunteer Appreciation:** Everyone on the guest list has been invited to the event. Food is ordered. Will be giving away a “Most Dedicated Volunteer” award at the event. Will also highlight the hardwork from clubs who attend.
   2. **Final Thunderwear Friday:** Patrick met with DJ to go over set list. Music will be playing inside and the DJ will be outside (pending weather). Will ask new executives to come assist with the event.
   3. **De-Stress & Study:** The event is to take place on March 30, 2016. President & VP Internal Gillespie will run the ice-breaker activity at the beginning of the evening.

1. **New Business:**
   1. **Election-Arts Rep:** Will send an all student email to Arts students about the upcoming election. Election posters will go up for today. Will talk to the current arts reps to send out an email on the behalf of the CSA.
2. **Information:** 
   1. **VP Finance:** Last EC meeting to take place April 7, 2016, Budget meeting to take place April 11, 2016 General Council meeting to pass budget to take place April 24, 2016.
   2. **Retreat:** Follow up on retreat dates & ASEC leadership dates.
3. **Round Table:**
   1. **VP Marketing:** Spending time researching new social media strategies the CSA could implement. In particular looking to increase the CSA reach via Instagram. Would like to see more online contests.
   2. **Executive Director:** Would like to have the General Council notes from the previous meeting. Health Literacy fair to take place today in Tegler.
   3. **VP Finance:** Could give the Mental Health Champion award during Final Thunderwear Friday.
   4. **Dean of Students:** Students are asking for more study space on campus. The Library to create an awareness campaign of study space available in the Library.
4. **Adjournment :**
   1. **MOTION:** To adjourn the Executive Council meeting at 10:45 AM. Moved by VP Finance Peacocke, seconded by VP Student Life McGinley. **MOTION CARRIED.**

**March 21, 2016 ACTION ITEM SUMMARY:**

1. **VP Finance/ED:** Confirm ASEC and fall retreat dates.
2. **President/VP Internal:** Determine Ice Breaker activity for De-Stress & Study.
3. **Executive Director:** Send out email to Arts students for election, book rooms for elections.
4. **VP Marketing:** Put up election posters.
5. **VP Student Life:** Send General Council notes to ED.