

Concordia Students' Association Meeting Agenda  
November 24, 2014

Attendance:

Tyler Ludwig - President  
Colton Chacalias - VP Marketing  
Mitchell Jones - VP Student Life  
Blake Novak - Executive Assistant  
Shannon Peacocke - VP Internal  
Cody Weger - VP Finance

1. Call to Order
  - 1.1. 323pm
2. Approval of Agenda
  - 2.1. Motion to approve - Cody, Second - Mitchell, passed
3. Approval of Minutes
  - 3.1. minutes approved for 10/11/2014 - Motion - Cody, Second - Mitchell, Passed
  - 3.2. minutes approved for 17/11/2014
4. Finance Update
  - 4.1. We have to wait for the pay raise to be approved by the general council, but the back pay will be ready for once the motion has been passed. Darlene has checked with legalities.
  - 4.2. EDSA ran fundraiser, made around 1000\$ in profits. Cookie dough fundraiser
5. Unfinished Business
  - 5.1. General Council Meeting (Committee Reports)
    - 5.1.1. All chairs will put for the a report for the committee. Due on the monday before the meeting.
    - 5.1.2. Action Item: Due Monday, December 1st, 2014 - General Council Committee reports.
    - 5.1.3. General Council members will only be required to give a formal report.
  - 5.2. Event List
    - 5.2.1. Largest events going on for this month
      - 5.2.1.1. CSA Events
        - 5.2.1.1.1. Lighting of Christmas tree
        - 5.2.1.1.2. Ugly sweater contest
        - 5.2.1.1.3. Cheers with the chancellor
      - 5.2.1.2. January Events
        - 5.2.1.2.1. See email from Shannon for list of all events taking place in January
  - 5.3. 2 Weeks of Mental Health
    - 5.3.1. Amanda Santarossa created documents covering all the events throughout the 2 weeks.

- 5.3.2. Action Item: Send all peer groups to the events, and partner with the Mental health street team.
- 5.4. Lighting the Tree
  - 5.4.1. Looking for the volunteers for events; Tyler and Shannon will be in attendance.
  - 5.4.2. Action Item: Blake/Tyler - Write email about CSA contribution to organizers.
  - 5.4.3. Action Items: Blake/Shannon - Find Ornaments.
- 5.5. Cheers with the Chancellor
  - 5.5.1. Liquor, Liquor License needed to complete
  - 5.5.2. Most exec to attend.
  - 5.5.3. Contact Athletic groups to increase interest
  - 5.5.4. CBA to contact business students.
  - 5.5.5. Action Item: Blake - Ask Kylie if she can serve liquor
- 6. New Business
  - 6.1. Launch Party
    - 6.1.1. Possible Date change
      - 6.1.1.1. Many other club events, and international week to compete with in terms of marketing.
      - 6.1.1.2. Event will take place off site, and will not be linked with cake day.
      - 6.1.1.3. Change theme to hype party, and not focus on the new years ideas.
      - 6.1.1.4. Motion to postpone discussion to next meeting - Cody, Second, Mitchell, Passed.
  - 6.2. Student Orientation
    - 6.2.1. Tyler unable to attend, and Colton will replace in speaking role.
    - 6.2.2. Action Item; Mitchell - Contact Brett for more information about the event.
  - 6.3. Throwback Thursday
    - 6.3.1. Event is on the 22nd of January.
    - 6.3.2. Similar to ugly sweater day, with fashion show and other minor events.
    - 6.3.3.
  - 6.4. January Events
    - 6.4.1. Cake Day and Competition - Mitchell and Shannon
    - 6.4.2. Crib and Games Night
    - 6.4.3. See attached list for all events and who is responsible for them.
  - 6.5. Break Forth
    - 6.5.1. CSA would sponsor this in the past, but with the elimination of the Christian life position this is now up in the air.
    - 6.5.2. Cody found a line in the budget that may be able to compensate, however there was a lot of fund allocated
    - 6.5.3. Possibility of a grant or other options. Prices do go up as the event approaches.

- 6.5.4. Motion to approve the grant for the Breakforth Special Project of \$1000 - Cody, Second - Mitchell, Passed
- 6.5.5. Motion to amend previous motion to included maximum of 10 applicants - Mitchell, Second - Cody, Passed.
- 6.5.6. This special project will be done through an application process
- 6.6. ACAC Volunteer Opportunity
  - 6.6.1. Albertas college athletics conference. Includes colleges and universities that are not included in the U of A level of athletics groups.
  - 6.6.2. Wednesday December 3rd, Thursday December 4th. Dates required.
  - 6.6.3. Volunteers needed by November 25th.
  - 6.6.4. Mitchell volunteers for a Day shift on December 3rd.
- 6.7. Flu Clinic
  - 6.7.1. Still to be confirmed. Blake and Tyler to work on tegler. Colton to market for the event.
- 7. Information
  - 7.1. Federal Election 2015
    - 7.1.1. Inspire Democracy - tools for civic engagement. Also useful for student elections.
  - 7.2. Ski Trip
    - 7.2.1. Up and running, and sign up is ready to go. Skier and non-skier price is listed in the last stage of the application process.
    - 7.2.2. Mitchell to keep us informed on numbers of attendants.
  - 7.3. U-Pass
    - 7.3.1. Tyler met with the city and large amount of steps are required before we can have the Upass in the school.
    - 7.3.2. Surveys will need to be collected before they will consider setting it up with the school.
  - 7.4. Tegler Closed December 11 (1:00pm -4:30pm)
    - 7.4.1. Students to be informed.
  - 7.5. Secret Santa
    - 7.5.1. See form provided by the arts reps for more information.
  - 7.6. Executive Assistant Email
    - 7.6.1. csareception@student.concordia.ab.ca
  - 7.7. Athletic Ambassador Update
    - 7.7.1. Was going to come, but was not required as a captain meeting has not taken place.
    - 7.7.2. See report for mitchell for detials.
    - 7.7.3. Will take over the facebook page for Athletics.
    - 7.7.4. Is now the writer of the Bolt for Athletics, partner with Shannon to coordinate details.
    - 7.7.5. Action Item - Mitchell/Colton - Meet about additional tasks that will be added to the athletics coordinators role.
- 8. Round Table
  - 8.1. Mitchell

- 8.1.1. Thunderwear friday final prizes
  - 8.1.1.1. TV, Xbox one, tablets, and other gifts.
  - 8.1.1.2. Blow up castle or other events.
  - 8.1.1.3. Mac card needed to purchase prizes on Boxing day.
- 8.1.2. Santa Clause Photo booth
- 8.2. Colton
  - 8.2.1. New form - TV Ad space
  - 8.2.2. Action Item - Blake/Colton to review with forms for advertising.
- 8.3. Shannon
  - 8.3.1. Bolt still not completed. Contacting them in order to return back to the 2 week format.
  - 8.3.2. Mitten competition, clubs will be involved.
  - 8.3.3. Concordia Oktoberfest - Attendance record.
- 9. Adjournment
  - 9.1. Motion to adjourn at 550pm. - Colton, Second - Cody, Passed.
- 10. Action Items
  - 10.1. Action Item: Blake - Send out action items in an email after each CSA Executive meeting
  - 10.2. Action Item: Due Monday, December 1st, 2014 - General Council Committee reports.
  - 10.3. Action Item: Send all peer groups to the events, and partner with the Mental health street team.
  - 10.4. Action Item: Blake/Tyler - Write email about CSA contribution to organizers.
  - 10.5. Action Items: Blake/Shannon - Find Ornaments.
  - 10.6. Action Item: Blake - Ask Kylie if she can serve liquor
  - 10.7. Action Item; Mitchell - Contact Brett for more information about the event.
  - 10.8. Action Item - Mitchell/Colton - Meet about additional tasks that will be added to the athletics coordinators role.