



Advertisement Request Form

Please note that if your event has food, which is not supplied by Aramark catering, you must have approval from Bailie before anything can be posted. Bailey can be contacted via email at bailiey-neil@aramark.ca.

Once you've finished filling out this form, please email a copy of it to csavpmarketing@student.concordia.ab.ca along with your advertisement attached to the same email. If you require assistance with any graphic design we'd love to help you out, simply fill out this form and email it to the same address indicating what graphics you would like help with.

Event Details:

Event Organizers: _____

Event Name: _____

Event Date and time: _____

Event Location: _____

Event Cost: _____

Advertisement Request:

Please select which platforms you would like to post to by listing the requested date for your content to be posted beside it:

CSA Twitter: _____ ☐ Instagram: _____ ☐

CSA Website: _____ ☐

CSA Facebook: _____ ☐

Scala (TV): _____ ☐

The required dimensions for Scala postings are 17x10 inches (1280x720 pixels).

- **IMPORTANT:** Please note that all SCALA postings must be submitted a week PRIOR to the requested date to be posted. A TV request form must be filled out separately.

The CSA reserves the right to alter advertisements if they are deemed offensive, illegible or incomplete.