



Concordia University of Edmonton

Students' Association

Executive Council Meeting Minutes

April 19, 2017 at 4:00pm

S206

1. Call to order: 4:00 pm

2. Roll Call:

- Present: Alex Bedard- Incoming VP Student Life, Ian Lee – Incoming President (Chair); Natasha Miller – VP Student Life; Laura Hebert – VP Internal; Lin Zhang – Executive Director; Brandon Vollweiter – VP Finance; Kelsea Gillespie – President. Jessica Turowski – ACHMI Project Manager from ASEC.
- Leave with notice: Dr. Barbara van Ingen – Dean of Students, Madeline Ludlage – VP Marketing.

3. Action Item Summary:

- **President-Elect and ED:** Work on booking EC Retreat room and food.

4. Approval of Agenda:

4.1. Approval of Agenda for April 19, 2017

- **Motion:** To approve the agenda for April 19, 2017.
- **MSC.**

5. Approval of Minutes:

5.1. Approval of Minutes from April 12, 2017

- **Motion:** To approve the Minutes from April 12, 2017.

- **MSC.**

6. Special Guest: Sharon and Jessica from ACHMI

- **Discussion:** Currently the Mental Health Coordinator is writing the year-end ACHMI report. The grant ends on June 30. CSA would need to give back any unspent funds to ACHMI. CSA can submit a written amendment on how the remaining fund to be spent, as long as the use is aligned with the Mental Health Initiative, CSA can have the money moving forward into Spring or Fall for the initiatives.

- **Survey debrief:** Sharon from ACHMI has asked CSA questions in regards to the highlights in the Mental Health Initiative for the previous years. Kelsea Gillespie, the President of CSA, answered on behalf of the CSA. CSA thinks last year it reached the student at large at a completely different level, compared to the Institution. Last year CSA was very involved in Mental Health events in terms of event planning and marketing. The number of students who participated in Wellness Wednesday events is more than ever and it was a huge improvement. The institution has recognized that the CSA has been successful and therefore has received a lot of support from administration. The Institution also wants to collaborate with the CSA next year with a cooperative mental health strategy.

7. Unfinished Business:

7.1. CSA EC Retreat

- **Discussion:** Will be on next Wednesday and Thursday, April 26 & 27. Next Tuesday May 25 there will be ESA meeting in Concordia HA 206. Ian Lee, President elect, gave an update on EC Retreat topics, including event calendar, Slack app training, etc.

8. New Business:

8.1. Professional Development – Leaders Hall

– Discussion: VP Marketing did not attend the meeting so the flights and hotel booking are still undetermined. Will discuss this in May.

8.2. Final ACMHI Report

– **Discussion:** Mental Health Coordinator is working on the report and it should be done by next Monday.

9. Information:

9.1. Next Meeting Time

– Will be decided and announce by the new Chair in May.

10. Round Table:

– **President:** Has preliminary MOU with Athletics written. CSA will contribute \$10,000 this year. Previous years' contribution also have been repurposed with this year's towards the fitness room upgrade.

11. Adjournment: 5:27pm