

## **Executive Council Meeting Minutes**

**April 15, 2019 at 4:45pm**

**Location: AW118**

**1. Call to Order:** 4:47 pm

**2. Roll Call:**

Brandon Vollweiler - Outgoing Chair, President	Andrew Preiss - Outgoing VP Finance
Brad Agnew - Chair, Incoming President	Alex Bedard - Outgoing VP Internal
Barbara van Ingen - CUE VP Student Life & Learning	Madeline Ludlage - Outgoing VP Marketing
Alex Rugumyamheto - Executive Director	Hannah Ludlage- Incoming VP Student Life
Marc Langevin - Incoming VP Finance	Frazer Connelly - Incoming VP Academic

**3. Action Item Summary:**

- VP Finance:
- VP Marketing:
- VP Internal: Continue work on the Club/Union Guide. Work on Bolt Policy.
- VP Student Life: to contact professors that have classes in Schwerman Hall during Thunder Fest.
- President: To contact Bob Thompson about CSA-Exclusive TV's on campus.
- All Executives: To add any tasks to the Projects to Finish list that need to be completed by April 30th.
- Executive Director: To talk to incoming President about the Gallivan Conference.

**4. Approval of Agenda:**

**4.1. Agenda for April 15, 2019**

Add 8.2 High school transition video

**MOTION:** To approve the Agenda with addition for April 15, 2019

Motion approved with ALL IN FAVOUR

**5. Approval of Minutes:**

**5.1. Minutes for April 8, 2019**

**MOTION:** To approve the Agenda for April 8, 2019

Motion approved with ALL IN FAVOUR

**6. Unfinished Business:**

**6.1. Transition Training Updates**

VP Student Life will create a manual for events and contact list to deal with

**6.1.1. Projects to be Finished**

**6.2. Thunder Fest Recap**

It was a successful event despite the weather.

Security was rude and letting non CUE students in the Beer gardens

VP Student Life got recommendation from faculty on Profs invitations

**6.3. Summer**

New executives to plan summer EC meetings and GC retreat

**7. New Business:**

**7.1. CUE Committees 2019/20**

Outgoing President will send out the list of committees that executives can be a part of.

**7.2. CSA Emails**

Transition ECs and GCs emails will be setup by IT on May 1, 2019.

Some email titles will change name eg. Marketing Coordinator and Academics.

**7.3. Bank**

Executive Director will contact the bank to request a meeting for Thursday afternoon. At the meeting, the Executive Director will be put onto the account as a signing authority as per bylaws. Also the Executive Director and VP Student Life will be applying for credit cards. Once May begins, Executive Director and VP Student Life, including the new Executives, will have to get a meeting with TD to take old Executives off the account and for the new Executives to be put onto the account and apply for credit cards. Recommendation to switch banks for the new executives.

**Motion:** To add Executive Director to the TD Account, and for the Executive Director and VP Student Life to apply for credit cards with credit limits of \$9000 and \$4000, respectively.

Motion approved with ALL IN FAVOUR

**7.4. Gallivan Meeting**

Mid-Term Report by Sean Gallivan on Wednesday April 17 at 1 pm.

**8. Information:**

**8.1. Next Meeting Time:**

Next EC meeting is on Monday May 6 at 6pm.

**8.2. Committee Updates**

Outgoing VP Internal discussed the Scholarship and Awards faculty council

High Transition Video presented by Barb

**8.3. Club and Union Updates**

Student will like to start a history club, Incoming VP Finance and Outgoing VP Internal and Finance

**8.4. High School Transition presented by Barb**

VP Student life and learning has will be meeting with Incoming VP Academics and VP Student Life for the video preparation.

**9. Round Table:**

Outgoing VP Marketing: Word of wisdom for incoming executives. Recommending all the executives to consider the students first in every decision. Everyone is equal and have equal voice and opinions are important.

Outgoing VP Internal: Ask lots of questions for everything you may know or don't know. Make a decision with GC meetings as a team and have cohesive opinion. Don't be sensitive and avoid "imposter syndrome"

Outgoing President: Have fun with what you do for students. Have fun at events and during meetings.

Ask for help with the outgoing executives and institution.

**10. Action Item Recap:**

Outgoing President: Reminder of the projects to finish and HR Policy

Outgoing Finance: Student Conference and Travel Policy

Outgoing VP Marketing: Mission and Vision Statement and train VP Finance the marketing websites and social media

**11. Adjournment:** 5:31 pm