

Executive Council Meeting Minutes

August 8, 2019 at 17:00

Location: AW118

1. **Call to Order: 17:02**
2. **Roll Call:** Brad Agnew - President, Marc Langevin - VP Finance, Hannah Ludlage - VP Student Life, Alex Rugumyamheto - Executive Director
3. Special Guest: Taylor Boudreau from ATB Bank
4. **Action Item Summary:**
 - VP Finance:
 - VP Academic:
 - VP Student Life:
 - President: Reading through the ByLaws and meeting committees
 - Executive Director: Cerdian payroll is working great, switching bookkeeping process to Intuit Quickbooks Online.
5. **Approval of Agenda:**
 - 5.1. **Agenda for August 8, 2019**

MOTION to approve the amended agenda for August 8, 2019. Motion approved with all in favour.
6. **Approval of Minutes:**
 - 6.1. **Minutes for July 18, 2019**

MOTION to approve the minutes for July 18, 2019. Motion approved with all in favour.
7. **Unfinished Business:**
 - 7.1. **Switching Banks**
 - 7.1.1. **Bank signing authorities**

VP Student Life and Executive Director to wait for signing authorities until the *CSA 2018 ByLaws* section 8.2 is amended.
 - 7.2. **New Students Orientation preparation**

In Camera 17:12

Out of Camera 17:19

7.2.1. Dates for Training will be posted on the website

Ad will be posted on the website by Graphic designer

7.3. Hiring - Marketing Coordinator Send CSA President the interview responses to look over as third eye before making the final decision.

7.4. Continuity plan from CSS and Science Reps. VP Finance will request other clubs and reps to send there continuity plan.

8. New Business:

8.1. EC Photos will be on August 16, 2019 before the GC meeting.

8.2. Gallivan Family Ad-on Fees will remain the same as last year.

Recommendation to invite Gallivan Rep to the orientation. VP Finance will send the request.

8.3. CSA Policies and ByLaws

Executive Director had a discussion with CUE President Dr. Tim Loreman about the CSA ByLaw. The advice from CUE President is to amend the current ByLaw since it does not comply with current practices and policies.

8.4. Next Meeting Time: August 22, 2019

8.5. Club and Union Updates

8.6. CUE Committee Updates

9. Round Table: None

10. Action Item Recap:

The President will have discussion with VP Student Life and VP Academic before making amendments to ByLaw.

Section 8.2 will be a discussion for the next meeting.

11. Adjournment: 17:30

