

# Executive Council Meeting Minutes

July 4, 2019 at 18:00

Location: AW118

**1. Call to Order: 18:02**

**2. Roll Call:** Marc Langevin, Brad Agnew, Frazer connely, Hannah Ludlage.

**3. Action Item Summary:**

- VP Finance: Audit prep, TD credit cards, keeping up with invoices when they come in.
- VP Academic: starting OER, setting up meeting with open education worldwide, met with john ex-naitsa president
- VP Student Life: met with shaw and megan in toronto who manage big artist, talking to her about their less expensive artist who can come to our beer gardens for entertainment. Wanting to find more acts internally at concordia. met with leah from healthy campus alberta. Hannah will be joining their design teams, will discuss mental health initiatives. Talked to the manager of urban spark to come to our beer gardens to promote and will put the word out for local businesses to advertise. Interested in a beer garden fair with vendors. Met with mike bradford. Met with the girl from social-lite about promo stuff, met with barb and had a meeting with alex and was asked to be apart of the panel by the he or she campaign (september 19th). Alex and hannah have gone forth and hired madeline as a graphic designer, will still need a formal interview. No applicants for marketing coordinator yet, but will expect applicants soon.
- President: orientation of government, meeting with gmu's student association. Meeting with the president about different topics, and also meeting with the advisory committee regarding dorms. meeting with
- Executive Director:

**4. Approval of Agenda:**

**4.1. Agenda for July 4, 2019 - approved**

**5. Approval of Minutes:**

**5.1. Minutes for June 7, 2019 - approved**

**6. Unfinished Business:**

**6.1. Movement of Bolt/Peer Support**

- covered in the last meeting, will need to find a way of soundproofing the peer support room in the library. Need to research a way to soundproof, or moveable products so we can take it out in a year when the library gets renovation

#### **6.2. New monitors (finance)**

- will order when new credit cards come in

#### **6.3. TD Credit cards**

- Received the pin codes and are expecting the cards to arrive shortly

#### **6.4. S.I. payment**

- will advise our ED that we are concerned and we will need to confirm that the student is qualified to become and SI instructor before moving forward

#### **6.5. Hiring**

- Will need to conduct a formal interview with Madeline regarding the graphic designer. Discussed pay for the 2 positions and have gone forward with creating a plan for the year on tasks that will need to be accomplished. Focus on transparency and fairness

#### **6.6. New office chairs**

- will order new chairs when the credit cards arrive. Will be ordered one at a time.

### **7. New Business:**

#### **7.1. CSA Reimbursement control and monitoring**

- EHSA requested reimbursement for faculty gifts and reimbursements. Gifts and reimbursements need to be monitored more, and will be discussed further at the GC meeting

#### **7.2. CSA Storage rooms organization**

- Clubs and unions will need to find a date to come and organize their space in the storage room and need to organize. Will be brought up at the next GC meeting

#### **7.3. 2018-2019 Fiscal year audit**

- Will be discussed on July 18th at the next EC meeting where the auditors will be coming and presenting their audit to the EC.

#### **7.4. Students Orientation preparation**

- Student orientation will be open house style, but will be pushing to going back to the original style

#### **7.5. Reimbursement for travel EC**

- Mileage coverage for mandatory travel out of the city.
- Motion to approve 35 cents per kilometer for mileage coverage out of city - approved

#### **7.6. Buildings**

- **Multiple dorm options being discussed.**

**7.7. gallery seating**

- Students are interested in sitting in on GC meetings. They will not be able to record, influence, talk, or have any interaction with GC representatives. Gallery sitting is permitted and open but they will have to follow the guidelines if they choose to sit in on meetings.

**7.8. SAMU and Edmonton student union**

- want to get the ESU going again, President will be representing us at these meetings.

**8. Information:**

**8.1. Next Meeting Time: July 11, 2019 (Audit)**

- Will discuss at a later meeting

**8.2. Club and Union Updates**

- **Will discuss at a later meeting**

**8.3. CUE Committee Updates** None

**9. Round Table:** None

**10. Action Item Recap:**

- Marc meet and discuss moving to a new payroll company, talk about moving banks to accumulate more interest on our funds.
- Alex to confirm email has gone out regarding the two marketing positions
- Hannah: Get FC edmonton to come to our beer gardens to promote our partnership with them

**11. Adjournment: 19:16 pm 7/4/19**