

Executive Council Meeting Minutes

November 21, 2018 at 2:15pm

Location: HA314

1. **Call to order: 2:17pm**
2. **Roll Call:** VP Finance - Andrew Preiss, VP Marketing - Madeline Ludlage, VP Internal - Alex Bedard, VP Student Life - Hannah Ludlage, President - Brandon Vollweiler, Lin Zhang, ED
3. **Action Item Summary:**
 - VP Internal: Work with Unions to amend constitutions. Work on HR Policy and CSA Code of Conduct drafts. Continue work on the Club/Union Guide.
 - All Executives: Finalize school schedule to find time to meet in the following semester.
4. **Approval of Agenda:**
 - 4.1. **Agenda for November 21, 2018**
 - Motion: To approve the agenda for November 7, 2018.
 - Add 7.6. Student Area - TV
 - 7.7 Bolt meeting
 - Motion carried with all in favour.
5. **Approval of Minutes:**
 - 5.1. **Approval of Minutes from November 7, 2018**
 - Motion: To Minutes from November 7, 2018
 - Motion carried with all in favour.
6. **Unfinished Business:**
 - 6.1. **Recovery Week**
 - CSA used to have Harry Potter Week in November, but this year VP Student Life revamp the event and create the Recovery week for student come back from Reading week.
 - First day craft making and student enjoy making the Christmas cards. Today was Therapy Dogs Friday will be Therapy dogs again. There are food in library for students through the week. VP Student Life replenish them every day.
 - Two Therapy Dogs were cancelled this morning. This is the second time happened in this semester that CAAWLS cancel the dogs on us with such short notice. VP Student Life tried other vendors but all other facilities seems to be supported by CAAWLS.
7. **New Business:**
 - 7.1. **Winter Orientation**
 - Winter Orientation will be on January 8. Keely is the new Director of Student Life. She will send the total number of student to CSA so CSA will prepare for the orientation bags and T-shirts. Brandon will work with her on planning and facilitation.
 - 7.2. **Meeting Time Jan-Apr**
 - Executives to finalize their class schedule.
 - 7.3. **Christmas Break - Tasks**
 - ED: Touch up Election Policy
 - President: Club/Union Policy
 - VP Internal: Club Union guide, HR policy, Code of Conduct.
 - VP Marketing: Election marketing plan
 - VP Student Life: January events.
 - 7.4. **Ski Trip Bus License**

- VP Student Life have received the bus license for liquor on the bus. Students are allowed to drink on the bus but CSA can not advertise or promote it on the poster. It will only be spread by words of mouth.

7.5. **Welcome Back /Kicking off the New year January Party**

- VP Student Life wants to host a welcome back party off-campus, similar to St.patrick's Day when students can get in a bus and go to a local pub together.

7.6. **Student Area TV**

- Current student area's TV is burnt out. CSA has been paying for Shaw Cable every month for nothing. Executives decided to cancel Shaw Cable and buy a new TV for CSA event advertising.

7.7. **The Bolt**

- VP Finance had meeting with the Bolt. They will bring in around \$3000 revenue in \$168 a month instalment from Edmonton Police and other public service organizations. The Editor in Chief request to use these revenue to give away free blizzards bash and T-shirts. They also asked for 4 positional jacket for Bolt editors.
- CSA Executives feel the funds should be invested externally to make the Bolt more recognized by the student groups. For example. To run a competition of photo and give away prize.
- VP Internal and Finance will meet with Bolt and discuss the use of revenue again.

8. **Information:**

8.1. **Next Meeting Time: Wednesday November 28, 2:15pm**

8.2. **Committee Updates**

8.3. **Club and Union Updates**

8.4. **Flip the Script (Barb)**

- Flip the Script is a 12 hour sexual assault resistance training for university women. This class follows the Canadian-based curriculum Enhanced Assess Acknowledge Act (EAAA). EAAA is the first and only evidence based curriculum proven to reduce a woman's personal risk of sexual assault. This training divided into four 3-hour units, open to all self-identified women currently enrolled at Concordia University of Edmonton. Space is limited to 20 students.
- The registration of the training is very low. Many students dropped out of the program. The school is looking for advice from CSA to increase the registration and involvement from students.
- VP Marketing will bring in some potential solutions next week.

9. **Round Table:**

10. **Action Item Recap:**

- See Winter Break Tasks

11. **Adjournment:** 3:13pm