

**Executive Council Meeting Minutes**  
**November 7, 2018 at 2:15pm**  
**Location: HA314**

1. **Call to order: 2:24pm**
2. **Roll Call:** VP Finance - Andrew Preiss, VP Marketing - Madeline Ludlage, VP Internal - Alex Bedard, VP Student Life - Hannah Ludlage, President - Brandon Vollweiler, Lin Zhang, ED
3. **Action Item Summary:**
  - VP Finance: Work with President on the Student Building Funding Model.
  - VP Marketing:
  - VP Internal: Work with Unions to amend constitutions. Work on HR Policy and CSA Code of Conduct drafts.
  - VP Student Life:
  - President: Work with VP Finance on the Student Building Funding Model. Add Building Fund Model to agenda. Get Barb in touch with Sean from Gallivan. Send email to Gallivan about switch in Insurance provider.
  - All Executives: Help with the Cabinet move.
4. **Approval of Agenda:**
  - 4.1. **Agenda for November 7, 2018**
    - Motion: To approve the agenda for November 7, 2018.
    - Add 6.2. Model UN China Trip
    - Motion carried with all in favour.
  5. Approval of Minutes:
    - 5.1. **Approval of Minutes from October 31, 2018**
      - Motion: To table the minutes approval to next meeting.
      - Motion carried with all in favour.
    6. Unfinished Business
      - 6.1. **Recovery Week**
        - Monday will be card making, Tuesday Adult coloring, Wednesday Therapy dog in the library, Thursday canvas painting, Friday is Game day and Therapy dogs. Therapy dogs will be about \$300. VP Student Life will buy supplies and food for the recovery week.
      - 6.2. **Model UN China Trip**
        - Flight, hotel and delegate fees have been paid. Members have obtained Visa from China. Looking into Travel insurance.
    7. New Business:
      - 7.1. **Building Funding Model - Presentation**
        - VP Finance and President have worked out a financial model for the student building fund in the future. The goal is to accumulate 2 million in the building fund in 15 to 20 years. .
          - Option 1- Keep student fees, allocate \$5 per student/semester, which will take 87 years to reach the goal.
          - Option 2 - Keep student fee, allocation \$10 per student/semester, which will take 43 years to reach the goal.
          - Option 3 - Keep student fee, allocation \$20 per student/semester to the building, which will take 22 years to reach the goal.
          - Option 4 - Lower student fee by \$10, \$20 per student/semester to the building, which will take 22 years to reach the goal.
        - EC discuss with the consideration of student financial burden, CSA operational budgets and expenses, potential financial support from institution. There are two lands options that CUE currently offer to CSA and may give CSA as a gift for the building.
        - **Motion: Refer to GC for further consultation, with EC endorsing option four.**
        - Motioned by VP Student Life, Seconded by VP Internal
        - Motion carried with all in favor.
      - 7.2. **Spanish Student - SI**

- International Officer ask CSA can hire the visiting student from Spain as a SI instructor for the Spanish Class. Concordia has agreement with a university in Spain to receive a student from Spain every year in the fall. Having this student to help teaching in a Spanish class, it will be great help to Concordia student academically and financial help to the spanish student.
- 7.3. Storage - New Shelves**
- President, VP Marketing and ED has moved the lockable cabinet to the food bank storage room and build 3 of the black shelvings. EC will meet on Dec 18 at 5pm and put the black shevings to the storage room.
- 7.4. Library group studying**
- Student asked if the board over the study booth can be
- 7.5. Finance update October 2018**
- Highlight for finance update include CUCASpooka, Halloween events and club expenses are under budgets. VP Finance and Internal will follow up with clubs and try to assist with their event planning after the reading week.
8. Information:
- 8.1. Next Meeting Time: Wednesday November 21, 2:15 pm
- 8.2. **Committee Updates**
- VP Marketing attend GFC today and gave her opinions on how the institution can do better in research projects.
- 8.3. Club and Union Updates**
- Spanish club is finishing the constitution today. New clubs are setting up including Music club and Action club.
- 8.4. Meeting Times - Jan-Apr**
- EC need to finalize their winter class schedule and bring them for the next meeting.
9. Round Table:
- Contractor for clubs and unions need to get CSA EC approval.
  - Concordia 100 anniversary committee ask CSA to bring ideas for the anniversary contest. Student can draw a portraits for the past presidents or chancellor.
  - Domestic Violence day went well.
10. **Action Item Recap:**
- **VP Internal: Send out email to remind clubs and unions about contractors.**
  - **All ECs finalized class schedule and bring them**
11. **Adjournment:3:50pm**