

## **Executive Council Meeting Minutes**

**September 19, 2018 at 2:00pm**

**Location: HA314**

1. **Call to order: 2:09pm**
2. **Roll Call:**
  - President/Chair: Brandon Vollweiler
  - VP Student Life: Alex Bedard
  - VP Marketing : Madeline Ludlage
  - VP Finance: Andrew Preiss
  - ED: Lin Zhang
  - VP Internal : Alex Bedard
  - CUE VP Student Life and Learning: Barb Van Ingen
3. **Action Item Summary:**
  - VP Finance: Prepare a presentation for AGM
  - VP Student Life: Finalize CucaSpooka Venue Agreement
  - All Executives: Contribute to the Strategic Plan
4. **Approval of Agenda:**
  - 4.1. **Agenda for September 19, 2018**
    - Motion: To approve the agenda with the following amendment:
      - To add 7.5 Foosball Table and 7.6. Financial discussion with Darlene.7.7, SI Pay.
    - Motion carried with all in favour.
  5. Approval of Minutes:
    - 5.1. **Approval of Minutes from September 12, 2018**
      - Motion: To approve minutes from September 12, as presented.
      - Motion carried with all in favour.
  6. Unfinished Business:
    - 6.1. **AGM**
      - AGM is coming next Monday. Encourage all the students to come. VP Finance will do a verbal report on the AGM about CSA this year's spending.
    - 6.2. **Management Rep**
      - Voting will be this Thursday and Friday from 10am-2pm. There are three candidates so far. Results will be announced on Friday at 4pm.
    - 6.3. **Wellness Wednesday Events**
      - Wellness Therapy dogs was cancelled in the last minutes by the organization. They will reschedule it on October 3rd. VP Student Life had asked them to reduce the fee because of the late notice. Next month Wellness events will be Yoga and Booster Juice.
    - 6.4. **CUCA Spooka**
      - The contract is changed from mandatory rent fee to conditional. The venue will waive \$1000 rent fee if certain revenue was made that night.
      - CSA volunteers will be given VIP lineup. Discussion was whether to give the VIP privilege to the clubs and unions. CSA would like to see clubs volunteer being rewarded for their contribution.
      - CSA will offer free tickets to active volunteers .
      - Wristbands will be given to volunteer for the event the day of and CSA General Councillors.
    - 6.5. **Storage**
      - 6.5.1. **Alcohol**
      - 6.5.2. **Back Storage**

### **6.5.3.CSA Office Storage**

### **6.5.4.Across Storage**

- CSA currently do not have a good inventory records for the supplies purchased for event, which costs lots of waste. Some of the inventory go missing or stolen. CSA will look into better inventory system and lockable cabinet to secure the liquor and leftover event supplies.

#### **7. New Business:**

##### **7.1. Post Graduate Work Permit White Paper**

- The Calgary's Graduate Students' Association Newcomer and International Students Committee calls on Immigration, Refugees, and Citizenship Canada to remove (or revise) the continuously full-time enrollment regulation. This change would make the PGWP more just for international graduate students and increase the pool of potential applications.
- CSA will review the white paper proposal and make decision for the best interest of its student.

##### **7.2. Preparation for Next Year**

- CSA Executive Committee will be restructured. Marketing position will be a hired position, and VP Internal will become VP Academic. VP Internal and President will work together and draft the policy.

##### **7.3. Model UN Fundraising**

- **Model UN will send 6 representative. CSA will have**

##### **7.4. Open House**

- Open House will be October 13, 10am-2pm. VP Marketing and VP Student Life will look after the table that day.

##### **7.5. Foosball table**

- Someone report that we were missing a foosball table player. One student offer CSA and sell his foosball table to CSA.

##### **7.6. Financial discussion with Darlene**

- CSA wants to have a credit card for VP Marketing and VP Student Life position since those two are the main purchasers. Darlene is the head of CUE Finance Department and she sees the risk to leave CSA bank account with high balance for executives is high. She also recommend to not to increase CSA current credit card limit, and just split the individual limit for the new credit cards. CSA may try to apply higher limit. As technology grows, credit card will be more popularly accepted than will spend student money diligently and make sure the money is spent for the best interest for student.

##### **7.7. SI Pay**

- CSA funds SI Instructor program. This program is currently administered by Learning advisor. SI instructor currently are CSA employee, and they gets paid \$15 per lecture and \$25 per seminar.

#### **8. Information:**

8.1. Next Meeting Time: Wednesday September 26

##### **8.2. Committee Updates**

- VP Internal went to GFC last Friday. Nothing major was passed.
  - VP Internal is meeting Pride Club tomorrow to discuss planning Pride Day event.
- #### **9. Round Table:**

- President: CSRI grand opening is this Friday from 10am to 2pm. President Loremen will do the State of University next Wednesday at noon.

10. **Adjournment:3:48pm**