

Executive Council Meeting Minutes

December 18, 2018 at 3:00pm

Location: S206

1. Call to order:3:00pm
2. Roll Call:

VP Marketing - Madeline Ludlage, VP Internal - Alex Bedard, VP Student Life - Hannah Ludlage, President
- Brandon Vollweiler, Lin Zhang, ED

3. Action Item Summary:
 - VP Finance:
 - VP Marketing:
 - VP Internal: Work with Unions to amend constitutions. Work on HR Policy and CSA Code of Conduct drafts. Continue work on the Club/Union Guide. With VP Finance, speak to Model UN.
 - VP Student Life:
 - President: Phone meeting with Elections Alberta.
 - All Executives: Finalize school schedule to find time to meet in the following semester, send schedule to President.
4. Approval of Agenda:
 - 4.1. Agenda for December 18, 2018
 - Motion: To approve the agenda for December 18, 2018.
 - Motion carried with all in favour.
5. Approval of Minutes:
 - 5.1. Approval of Minutes from December 5, 2018
 - Motion: To approve Minutes from December 5, 2018
 - Motion carried with all in favour.
6. Unfinished Business:
 - 6.1. Winter Orientation
 - President has ordered T-shirt. Volunteer will meet 8am on January 8. There will be speeches, hot chocolate with prof.
 - 6.2. Executive Director
 - Job posting is up. Will be open until January 11. There has been many good qualified application.
 - 6.3. Christmas Break Assignments
 - 6.4. CSA General Election
 - President wants the General Election follow the Bylaws as close as possible. CSA will have 3 Science Reps, no VP Marketing and the VP Internal will become VP Academic. President is planning to have a AGM at the end of January.
7. New Business:
 - 7.1. Student Complaints
 - Motion to be in camera 3:33pm
 - Motion to be out of camera 4:01pm
 - Motion carried with all in favour.
 - 7.2. Bylaw Changes
 - There are four Bylaw changes, including:

- Amend Capital Asset in Definition threshold from \$100 to \$1000.
- Amend to add EHSU rep on GC
- Amend by-law 14.3.1 to read "*14.3.1 An Active Member shall be ineligible as a candidate if he/she has served four (4) terms, as a voting member on Executive Council.*"
- Amend the by-laws to replace any reference to Concordia University of Edmonton's (CUE) Accounting Department with "the Accountant(s)" or a variant.

8. Information:

8.1. Next Meeting Time:

January 8, 2pm after orientation.

8.2. Committee Updates

8.3. Club and Union Updates

8.4. Reminder: Storage Shelf Turn-over - Dec 18 @ 4pm

9. Round Table:

10. Action Item Recap:

11. Adjournment: 4:11pm