

Executive Council Meeting Minutes

May 24, 2018 at 6:30pm

Location: HA206

1. **Call to order:**
2. **Roll Call:**
 - President/Chair: Brandon Vollweiler
 - VP Marketing: Madeline Ludlage
 - VP Student Life: Alex Bedard
 - VP Internal : Alex Bedard
 - VP Finance: Andrew Preiss
 - CUE VP Student Life and Learning: Barb Van Ingen
 - Regrets: ED Lin Zhang
3. **Approval of Agenda:**
 - 3.1. **7.5 Agenda for May 24, 2018**
4. **Unfinished Business:**
 - 4.1. **Strategic Plan & Mission/Vision Statement**
 - Madeline will make a document
 - Review key terms for mission and vision statement
 - 5 year strategic plan will be made as well
 - Mirror other universities
 - 4.2. **Building Survey**
 - June 4th have survey Finished up. Send survey out by the 6th.
 - 4.3. **Website Updates**
 - Madeline and brandon have meeting to finalize details in regards to what needs to be changed on website.
 - 4.3.1. **Executive Bios**
 - Give Madeline bios next Monday May 28th
 - Due May 28th at midnight
 - 4.4. **Gallivan Family Plan**
 - Madeline motions to go ahead with Bryans increase in student family and couple plans
 - Alex second this motion
 - Motion was passed.
 - 4.5.
5. **New Business:**
 - 5.1. **CUE Student Life & Learning Events 2018/19**
 - Barb presents the dates of various events happening over the year:
 - September 21: Centre for Science, Research, and Innovation Grand Opening
 - September 22: Round Dance (*Will Take place in gym*)
 - September 26: Respect Day/Consent Cafe
 - November 21: Movies for Mental Health
 - Jan __: Bell Let's Talk Day (*Last Wednesday of the month?*)
 - Feb __: Pink Shirt Day
 - March 13: Pride Day
 - 5.2. **New Student Orientation**
 - Had a meeting at school - Colin made a student/staff committee
 - Restructuring the day making it more efficient
 - 5.2.1. **Packages**
 - Andrew makes a motion to go to costco to custom make the orientation "swag bag" staying within the 6\$/bag budget.
 - Alex seconds this motion
 - The motion was passed.
 - 5.2.2. **Volunteers**
 - We will organize volunteer training
 - 5.2.3. **Event Format**
 - Having more educated volunteers
 - Incorporate the club fair
 - Drama people do a skip to amp up Barbs skit
 - Talk to Hannah on any additional information/ideas you want to implement about the orientation structure.
 - 5.3. **CSA Policies**

- We will develop the core ideas that we want the policies to say and then submit the forms to Dr. Neufeldt
 - July 5th policy development meeting at 6pm
 - 5.4. ED Performance Review**
 - Brandon will talk to HR and get a template for performance reviews
 - We will submit our thoughts/performance review results to Brandon by June 29th
 - 5.5. Concordia Archives**
 - Brandon is meeting with Brianna, STEP Student, to go through CSA files and documents.
 - Trying to find the CSA's establishing date
 - 5.6. Wikipedia**
 - We need to be on internet
 - Madeline and Alex will meet and try to create a wikipedia page
 - 5.7. Clubs and Aramark**
 - Alex and Bailie are going to meet to help build a better communication structure with clubs making food orders
 - Andrew to meet with CUE Director of Finance to see what we can and cannot do for food access on campus.
 - Teach Hannah about Aramark and talk about how that affects her events
6. **Information:**
- 6.1. Summer Goals update**
 - Madeline create a marketing committee to do more day to day jobs
 - Hannah is communicating with the Starlite Room for CUCA Spooka
 - the Pint and other branches of Urban Sparq to host events and cut cost of VIP cards.
 - Hannah is getting the VIP cards 1200
 - EHSU wants to rebudget - having a little bit of problems there
- 6.2. Club/Union Update**
 - Alex Madeline and Hannah will create checklist for the clubs to have for their 3 major events at the beginning of the term.
 - *Orientation Day*
 - *Club Fair*
 - *Beer Gardens & Club Fair Combination*
 - 6.3. Committees Update**
 - please fill out the CSA committee google sheet that Brandon circulated
 - 6.3.1.CSA Committees**
 - 6.3.2.Institution Committees**
 - Madeline is on the Academic Standards Committee and loving it
 - Brandon has been busy sitting on all his committees
 - Brandon is on the 100th anniversary committee
 - Alex is going to attend the ERPSMHC
 - 7.4 Healthy Campus Alberta**
 - Next Meeting Time: June 13, 6:00pm HA206
7. **Round Table:**
- Science Society
 - Beehive building workshop (an evening ticketed event - building awareness about bees)
 - Get Bailie to somehow create some kind of bee honey food
 - At club fairs: make sure unions are there for all events.
8. **Adjournment: 8pm**
- Alex motioned to adjourn, Hannah Seconded.