

Executive Council Meeting Minutes

November 25, 2019 at 15:00

1) **Location:** AW118

2) **Call to Order:** 15:04

3) **Roll Call:** Brad Agnew - CSA President; Marc Langevin -VP Finance; Hannah Ludlage -VP Student, Frazer Connelly -VP Academic; Executive Director -Alex Rugumyamheto, Dr. Barbara Van Ingen -CUE VP Student Life and Learning

4) **Approval of Nov 25, 2019 Agenda:**

MOTION to approve the agenda for Nov 25 by VP Finance, seconded by VP Academic. Motion approved with all in favor.

5) **Approval of Nov 18, 2019 Minutes:**

MOTION to approve the amended minutes for Nov 18 by VP Academic, seconded by VP Finance. Motion approved with all in favor.

6) **Action Item Summary**

a) President - Looked through the ED contract to ensure his hours comply, before accepting offer for CUE Instructor.

7) **Information**

a) CUE VP Student Life and Learning - Connected on Friday with Casey a policy adviser for Councillor Andrew Knack of Ward 1 for the City of Edmonton. Casey and CUE has offered to do a seminar for Empowering Girls and Women in Politics during the Winter Semester. CUE VP Student Life would like to know the best time to have a seminar for students interested.

Recommendation from VP Student Life is having it on January 22 in collaboration with Wellness Wednesday. Also best time before CSA Annual General Elections Request to put Action Items on the next meeting Agenda. This week she is finalizing the German Christmas Market for Wednesday. Also ordering posters for Pride Club.

- b) VP Finance working with clubs and unions budgets.
- c) VP Academic - Going over the policy and governance
- d) ED - Attended the P&G committee meeting and we have financial procedures.
- e) President attending the ASEC Advocacy week. Remind committees reports before GC meeting on Thursday

8) Unfinished Business:

- a) Basketball pop-up pub recap
Assisted the Athletic Rep with putting up the Pop-up Pub at the Ralph King Athletic Center. It was a successful event for the Athletes and was able to move the drinks inventory from the storage. The pub made about \$760 from the drinks and event was posted which attracted a good number of people. Recommendation is to have more Pep rallies and Pop-up Pubs in the future games.
- b) Asec Advocacy week
The schedule for the week event was late and difficult for all the CSA leaders to attend. The President and VP Academic were registered but only the President showed up in the ASEC list. We will only have one representative during the week event and
- c) Travel Reimbursement with Policy and Governance
The President and VP Academic are working with P&G committee members to adjust the policy. So far, the recommendations is to define the name change to student conference, travel and courses policy and also ensure policy complies with current clubs and union policies. Plan is to have it ready by the before the General Council meeting on Thursday Nov 28. The GC member will then vote on the adjusted policy enactment.
- d) Recovery Week recap
Very successful event for the week. Therapy Dogs session was well attended but needs two separate locations besides the Library.
Recommendation to use the Design thinking space in the future.

9) New Business:

- a) BOLT Hiring
Online Editor is leaving BOLT in January 2020 so they will start hiring to fill the position. VP Academic is receiving resumes from interested candidates. Posted it

on CSA TV and Social media. The current editor will be working until the second week of January.

b) German Christmas Market

Theme is Christmas wonderland on Wednesday Nov 27, 10a - 3 p. There will be photo and craft booths, christmas street lamps and decorative reindeers.

VP Student Life will need extra help to set up Tegler on Tuesday night.

10) Round Table:

VP Student Life and Graphic Designer creating a universal volunteering awareness Ad that we will use in the orientations. It will include the street team, marketing team and commitment program. Also has a suggestion for the GC Christmas get together and Holiday cards.

Pride Club sign up has got few people and the President recommends creating a Gay and Straight Alliance Club.

Executive Director sent a reminder email for the funding the ATB account

President - contacted by the Thistle Curling Club wondering if CUE students need a social hall to use. Also CSA visibility on campus to get more leader awareness.

Requesting ideas for GC and EC members.

11) Action Item Recap:

- VP Student Life will make posters for mini Club fair in January, and confirm date for Women in Power seminar. Add recovery week locations to the Continuity plan.
- VP Finance will transfer funding for Health and Dental
- VP Academic helping with Xmas market decoration
- President will confirm ASEC schedule this week and update EC members

12) Adjournment:

MOTION to adjourn by VP Student Life. Approved with all in favor