

Executive Council Meeting Minutes

November 28, 2018 at 2:15pm

Location: HA314

1. **Call to order:2:17pm**
2. **Roll Call:** VP Finance - Andrew Preiss, VP Marketing - Madeline Ludlage, VP Internal - Alex Bedard, VP Student Life - Hannah Ludlage, President - Brandon Vollweiler, Lin Zhang, ED
3. **Action Item Summary:**
 - VP Internal: Work with Unions to amend constitutions. Work on HR Policy and CSA Code of Conduct drafts. Continue work on the Club/Union Guide.
 - All Executives: Finalize school schedule to find time to meet in the following semester, send schedule to President.
4. **Approval of Agenda:**
 - 4.1. **Agenda for November 28, 2018**
 - Motion: To approve the agenda for November 28, 2018.
 - Add 8.8. Birth Control
 - Motion carried with all in favour.
5. **Approval of Minutes:**
 - 5.1. **Approval of Minutes from November 21, 2018**
 - Motion: To Minutes from November 21, 2018
 - Motion carried with all in favour.
6. **Unfinished Business:**
 - 6.1. **Flip the Script**
 - VP Marketing has given advice to Barb how to increase the course registration, including making the dates more flexible, promoting the event in Tegler, minimize the use of "Sexual assault" so female students are more comfortable to join.
7. **New Business:**
 - 7.1. **Winter Orientation**
 - President will meet with Director of Student Life Keely next week about the winter orientation.
 - 7.2. **December Events/Early January Events**
 - Dec 5th is Ugly Sweater. Dec 12 is the last Mental Health event. VP Student Life will monitor the online ski trip registration and determine whether we will proceed with the ski trip event or not.
 - 7.3. **Club/Union Events**
 - CAS and CSS will have faculty mixer next week.
 - Next Friday is CSS last fishbowl Friday.
 - CAS will do a paint night in Dec 4.
 - CAS and Psychology club are partnering to host a paint night
 - 7.4. **CSA Election 2019**
 - Someone propose to have a Shadowing Day before election so people understand what CSA executives life is. Executives like this idea. VP Marketing will coordinate the Google sign up form and marketing the day.
 - Unions may have their own election at a different time than CSA Executive election. Union executive team will be elected at the same time instead of have the faculty reps elected with the CSA executives.

7.5. Polling Stations

- President was contacted Chaise Combs, Red Deer College SA president to have a polling station on Concordia Campus. All executives are in favour of such idea.

7.6. Executive Director

- Executive Director will move to BC for family reunion. Executives will do a recession plan, including hiring for replacement, making up ED handbook and job descriptions, ect.

7.7. Birth Control

- Barb suggested to have condoms dispenser on campus like other university. CSA executives are in favour of this idea.

8. Information:

8.1. Next Meeting Time: Wednesday December 5, 2:15pm

8.2. Committee Updates

8.3. Club and Union Updates

8.4. Reminder: Storage Shelf Turn-over - Dec 18 @ 5pm

9. Round Table:

- VP Finance: CSA need to put down deposit for VISA credit card limit increase.

10. Action Item Recap:

- VP Finance to email Model UN that CSA will not reimburse VISA document.
- All executives: Make a list of ED's tasks.

11. Adjournment:3:26pm