



Concordia University of Edmonton

Students' Association

Executive Council Meeting Minutes

October 10, 2017 at 4:00pm

Location: S206

1. **Call to order: 4:03pm**
2. **Roll Call:**

<ul style="list-style-type: none">✓ Ian Lee – President (Chair, non-voting)✓ Laura Hebert – VP Internal✓ Alex Bedard- VP Student Life✓ Madeline Ludlage – VP Marketing✓ Brandon Vollweiter – VP Finance✓ Lin Zhang – Executive Director(Ex-officio, non-voting)✓ Barb Van Ingen -Concordia VP Student Life & Learning <p>Quorum met</p>



Concordia University of Edmonton

Students' Association

3. Approval of Agenda:

3.1. Agenda for October 10, 2017

- **Motion:** To approve the agenda for September 26, 2017 with the following amendment:
- Add 6.3. Office printer 7.2. Update from Barb
- **Moved by** VP Student Life.
- **Seconded by** VP Marketing.
- **Motion Carried.**

4. Approval of Minutes:

4.1. Minutes for Oct 3, 2017

- **Motion:** To approve the minutes from October 3, 2017.
- **Moved by** VP Student Life.
- **Seconded by** VP Marketing.
- **Motion Carried.**

5. Unfinished Business:

5.1. NMUN Volunteer Sponsorship

- **Discussion:** The Budget Steering Committee met and agreed to reallocate funds from Model UN club and CUCASpooka budget. Also last EHSU executives did not budget for faculty apparel sale and business card. President will buy EHSU current executives business card from the president's discretionary.

5.2. CUCASPOOKA

- **Discussion:** There are 34 tickets sold in the bookstore. VP Marketing will contact Joel, the athletic director and see if



Concordia University of Edmonton

Students' Association

CUCASpooka banner can be hung under the bleachers by the soccer field.

5.3. CSA Committee Terms of Reference

- **Discussion:** Policy and Governance Committee will meet tonight and have a final review on the terms of reference before they sent to GC for approval on Thursday. The terms of reference usually contain the chairs and a list of members. The chair for each committee has been determined, but the members haven't yet. Some of the committee maybe overflowed, which adds difficulties to call a meeting or to meet quorum. The Policy and Government committee will talk about whether the chair will take applications of committee members instead of invite everyone. The food service town hall will be held on Monday Nov 27. Concordia President Tim Loreman, VP Finance Richard Currie, VP Student Life & Learning Barb Van Ingen will join the discussion.

5.4. Panorama Trip

- **Discussion:** Panorama ski trip is on February reading week. The trip is planned to last 3-4 days. VP Student Life is waiting for a quote from a bus company. They have a minimum number of 40 passengers. CSA may pair with resident coordinator and international office to arrange this trip. VP Marketing recommend to promote this trip before Christmas season comes.

6. New Business:

6.1. Presentation by Gallivan



Concordia University of Edmonton

Students' Association

- **Discussion:** Gallivan Representative Bryan Boechler will present some new features on My wellness website on Thursday GC meeting.

6.2. Healthy Campus Alberta

- **Discussion:** VP Student Life met with ASEC mental health committee members. Health Campus Alberta contacted ASEC. They are looking for a student who can work on some marketing strategies in their student project design team. VP Student Life going to Red Deer for a Conference with ASEC Executive Director Marlene Morin on Oct 26.

6.3. Office printer

- **Motion:** To replace the printer in the President's office.
- **Motioned** by VP Student Life.
- **Amendment:** President to look up some printer options under \$300 and report back to EC later.
- **Amended by** VP Finance.
- **Seconded by** VP Marketing.
- **Motioned Carried.**

7. Information:

7.1. Next Meeting Time: Oct 17, 2017 @ 4:00 pm in S206

7.2. Update from Barb

- **Motion:** To go into camera at 4:32pm.
- **Motioned** by VP Student Life. **Seconded** by VP Finance.
- **Motion carried.**
- **Motion:** To go out of camera at 4:48pm
- **Motioned** by VP Student Life. **Seconded** by VP Marketing.



Concordia University of Edmonton

Students' Association

- **Motion carried.**
- **Information:** CUE's application for provincial government mental health grant has been approved and the fund is coming this fall. Barb thanks CSA for its input in the grant application. Thursday night is "Flip the Script". 11 students signed up. This weekend is the Wen-Do Women's Self Defence course. 23 people signed up.

8. Round Table:

- **VP Marketing:** Pep Rally series are finished. It went very well. Next Wednesday will be free Booster Juice. Executives will dress in costume and giveaway booster juice. Trying very hard to promote CUCASpooka. Yoga is tomorrow noon. Yoga has been very successful this semester. Ordering winter SWAG.
- **VP Student Life:** Will arrange the costume contest prize and CUCASpooka bus and give EC update next week.
- **President:** ASEC November Conference will be hosted at the King's University.

9. Adjournment: 5:02pm