Concordia University of Edmonton
Students' Association

# General Council Meeting Minutes

September 14, 2017 at 6:00

Location: G 314

1. Call to order: 6:03pm
2. Roll Call:

| | | | | | |
|---|---|---|---|---|---|
| Chair | Ian Lee | x | VP Marketing | Madeline Ludlage | x |
| VP Finance | Brandon Vollweiter | x | VP Student Life | Alex Bedard | x |
| VP Internal | Laura Hebert | x | Arts Rep | Hailey Mills | x |
| Arts Rep | Adrianna Blitterswyk | x | Athletic Ambassador | Rebekka Hay | x |
| Management Rep | Nicolas Burant | x | Science Rep | Benjamin Neumann | x |
| Education Rep | Dominic Lodge | x | EHSU Rep | Sukhman Grewal | x |
| | | | Executive Director | Lin Zhang (non-voting) | x |

3. Special Presentation:

3.1. Presentation by NMUN Canada Secretary-General Kelsea Gillespie: Volunteer Sponsorship Opportunity

- Presentation debrief: National Model UN is a non-profit organization that advances understanding of the United Nations and contemporary international issues.This year, Concordia has been chosen as the NMUN's annual international conference. The CUE NMUN Advisory Committee has requested that the CSA contribute to this conference. It will aid in the development of the reputation of its students, and the recognition of the students as dedicated leaders of their community. They look for sponsorship on the volunteer cost, including hotel cost of $3729.60. meal cost of $3240, transportation of $960, and T-shirt with CSA logo of $360. Total cost of $8289.69. CSA will have its logo on 450 programs to be circulated around during the conference. Concordia is the host university for this event.
- Discussion:
    - Does the transportation cover the whole trip?
    - Yes, the cost of bus is round trip for the 12 volunteers from Edmonton to Banff.
    - Who will be the volunteers"
    - It includes four volunteer leaders staff with NMUN, two from Concordia and two from Grant Macewan, and 8 students on the ground.

4. Action Item Summary:

- General Councillors: Submit office hours to VP Marketing by September 4th

5. Approval of Agenda:

    5.1. Agenda for September 14, 2017

- Motion: To approve the agenda for September 14, 2017 with the following amendment:
- Add: 8.1 NMUN Sponsorship
- All in favor

6. Approval of Minutes:

    6.1. Approval of Minutes from August 16, and August 31, 2017.

- Motion: To approve the minutes for August 16 and August 31, 2017.
- All in favor

7. Adoption of General Meeting Protocols

- Motion: To adopt the General Meeting Protocols.
- Motioned by VP Finance.
- Seconded by Management Rep.

8. New Business:

    8.1. NMUN Conference Sponsorship

- Discussion: It is a valuable opportunity for Concordia and CSA to promote its brand to students from Canada and around the world and received official recognition throughout the conference.
- Where will the fund come from?
- The GC may refer VP Finance to find out the relevant information on what is the level that CSA is able to sponsor and where can it pull the fund from. The Model UN Club is willing to reduce their

delegate from 12 to 6 students, which will free certain amount of budget to go to this sponsorship.

- What is the timeline?
- The timeline will be a month.
- Motion: Refer to VP Finance to allocating the fund for this sponsorship opportunity.
- Motioned by VP Internal.
- Seconded by Management Rep..

8.2. CSA Executive Reports

- Motion: To approve the executive reports as presented.
- Motioned by Management Rep.
- Seconded by Art Rep Adriana.

8.3. General Council Verbal Reports

Science Rep: Beginning of September is very busy on event planning. Next week will be a Fishbowl Friday and poster will be up soon. Club Fair was very well. So far 47 hoodie have been sold and it was record-breaking for CSS.

Education Rep: Had election on Monday. The final list of candidates for VP roles will be ready by next monday.

VP Student Life: Welcome Pancake and Soccer Beer Garden were each a big success. Virgin Radio and Steamwhistle were the sponsors and made the event look seem more legitimate. Security company is better than last year but not professional enough. Helping Concordia recruit peer support team. Finish the City Welcome initiative volunteer work for the CSA in the Airport on the first week of class. Now is working with Xinxin planning the booth in the City Wide Welcome event on Sep 24. Had the first meeting with the Concordia Scholarship and Award committee.

VP Finance: Beer garden produced a record-high revenue while expense stayed the same. Back to office and working on reviewing the CSA expense.

VP Marketing: CSA Bulletin board is put up at Welcome centre. Pep Rally is going great. Looking forward to next one. Has many students signed up for volunteers during club fairs.

Management Rep: Election Email for the CMC Council will be sent out tomorrow by the Interim Dean of Management.

Athletic Ambassador: Pep Rally was a success. There is a new video for athletics and instagram account for athletes recently.

VP Internal: Very happy to see the Club Fair being so successful today. Freshmen challenge will be launched tomorrow. Would like GC to encourage the student to apply for the leader's role. It is a paid position.

Art Rep : Art faculty mixer today was very successful. Will have another on at the end of the year. Hoodie and cardigan will be for sale next week. Met Dean of Art and he approved all the events. Graffiti wall is half-built, and may take another 4 hours to work on. There was a good turnout in terms of student signed-up in the club fair.

Environmental Health Rep: September is an exciting month for EHSU. All students will be going for a networking conference with all Alberta Public Health Inspector hosted in Fort McMurray for two days. The Faculty will cover the cost. Planing on the faculty apparels and working on the logo design. VP election will take place at lunch tomorrow and everyone is welcome to come.

President:

- Met with Academic standard committee in the past week- Concordia is looking at developing a Bachelor of Science degree in

Information Technology helping the domestic student fit into Master of IT.

- Met with engagement office of GOA Minister of Advanced Education. They want the feedback on model review for public funded post secondary and the tuition review. There may be another year of tuition freeze. This may see the reduction of services because the institution do not received any backfills during the years of tuition freeze.
- They also want to address the Admission and Transfer system. GC may be asked to gather feedback from their faculty students in this issue. They also address the indigenous adult learner policy.

8.4. Policy and Governance Report

Discussion: The committee has met couple times and is continuing its work updating old policies and developing deficient areas in some policies.

8.5. Mental Health Committee Report.

Discussion: Next Thursday will be the committee's first official meeting. VP Student Life is working on drafting the plan for mental health funding from the Government of Alberta and will go over it with Barb tomorrow. ASEC Mental Health committee will discuss the opportunity to work with Health Campus Alberta on mental health event.

8.6. Budget Steering Committee Report

Discussion: Hasn't have meeting since last time. VP Finance sent out Doodle pool to put up the meeting schedule.

8.7. New CSA Committees

Discussion: In CSA executive report (See APPENDIX A - Report of the Chair), it is suggested to create the student committee on specific issues,

such as transit and food service. GC think this is a good opportunity to break gap between the CSA as an organization and student body as a whole. It allows more interaction and voices from students coming into CSA Meetings. .

Motion: Approved the creation of student Access Transit Committee and Food Service Committee.

Discussion: Finalization of those committee will be based on the membership application.

Motioned by Science Rep.

Seconded by Education Rep.

8.8. Upper Tegler Kiosk

Discussion: In CSA executive report (See below "Report of the Chair"), the president consulted with Aramark, CUE administration and other advisement, and understand that the main factor in high food prices at CUE is the low volume of sales. Recently the Aramark see an increase of traffic and sales in the Upper Tegler Kiosk and would like to get CSA's help transform their kiosk to a better space for student dining. CSA would like to invest in this renovation. There is no fixed deadline on this proposal.

Motion: To refer President to pursue a cost analysis of this investment with the VP Finance and Operation in Concordia.

Motioned by VP Finance.

Seconded by Management Rep.

9. Unfinished Business

9.1. Evaluations

Discussion: The rationale of this 360 Evaluation form is to help foster the personal growth of the subject of the evaluation, to strengthen the individuals on the General Council as well as the Council as a whole. The feedback will passed along to the subject anonymously by a neutral facilitator. Any feedback deemed unsuitable or counter-productive by the neutral facilitator will not be passed along to the subject. The Policy and Governance has produced this form to be the official tool for the GC annual evaluation.

10. Information:

10.1. Club Storage

Information: The club storage has been cleaned for use. Clubs and Unions should keep the room clean and close all the time.

10.2. Next Meeting Time: October 12, 2017 @ 6:00 pm

11. Round Table:

- ED: It was glad to see the GC ask management questions on CSA's budget related issues. GC is the highest governance body of the CSA and need to be diligent on oversee the operation of CSA and continuously maintain its integrity to the students at large.
- Environmental Health Rep: Would like to be more involved in the CSA events
- VP Student Life: Recommend EHSU to pair with CSS organizing the events.
- VP Finance: Will be very busy next week for running the Alberta Energy Challenge.
- Science Rep: Go the the pizza tomorrow.

- President: Would be very happy to see faculty reps to submit agenda items that they want to discuss about. This meeting tonight is very efficient and encourage to keep this type of format.

12. Adjournment: 7:10pm