



Concordia University of Edmonton

Students' Association

Executive Council Meeting Minutes

January 25, 2017 at 4:00pm

HA314

1. Call to order: 4:09pm.

2. Roll Call:

- **Present:** Brandon Vollweiler – VP Finance; Laura Hebert – VP Internal; Natasha Miller – VP Student Life; Dr. Barbara van Ingen – Dean of Students. Madeline Ludlage – VP Marketing; Kelsea Gillespie – President; Lin Zhang – Executive Director.

3. Action Item Summary:

- President and VP Finance: Reach out to City of Edmonton about U-Pass contract meeting.
- President: Follow up with Dan about the library agreement.
- VP Internal: Send Clubs/Unions Handbook to President.
- ED: Book T104 for CSA By-Law Referendum Townhall (March 1st).
- VP Finance and ED: Rewrite Credit Card policy.
- VP Finance: Float Request for Flower Sale.
- VP Internal: Plan Speed Dating event.
- VP Student Life: Book Sawmill and other vendors for Winter Fest.
- All Executives: Reports due on next Monday. Vote on ASEC Conference date (March 11 & 12) on the distributed poll.

4. Approval of Agenda:

4.1. Agenda for January 25, 2017

- **Motion:** To approve the agenda for January 22, 2017 with following amendments:
- Add 7. 4. Noise during exams, 7.5. Athletics meeting.
- **MSC.**

5. Approval of Minutes:

5.1. Approval of Minutes from January 18, 2017

- **Motion:** To approve the Minutes for January 18 2017 as presented.
- **MSC.**

6. Unfinished Business:

6.1. Concordia Let's Talk Day

- Discussion: Concordia Let's Talk Day went really well, over forty respondents to the questionnaire about student mental health. Student answers were very honest, and are helpful for writing the final ACMHI report. The five winners' answers will determine their gift card prize. President Kelsea will pick up the gift cards.

6.2. Winter Fest

- Discussion: Winter Fest planning is going well, posters are up and food is being determined (will try to have more rather than less). No curtains to close off space because of cost associated with taking them down early. Decorations will have to be removed before 7am, no notes yet from Colette about mopping/cleaning afterwards.

6.3. Valentine's Events

- Discussion: VP Student Life to plan February 14th (Flower sale/Cookie decorating), VP Internal to plan February 13th (Speed Dating). Posters are being made and added to social media. Events should focus on being fun and light-hearted.

7. New Business:

7.1. Enactus

- Discussion: Enactus, which stands for “Entrepreneurial, Action, Us,” is an international non-profit organization dedicated to inspiring students to improve their entrepreneurship and innovation. Enactus local management has reached out to Concordia and both parties think it is a good opportunity for students. It is provide a platform for teams of university students with their faculty advisor to create solutions for practical problems or some community development projects. University of Alberta and Grand MacEwan already joined the network and they hope Concordia can have an Enactus Club on campus. CSA thinks the idea is great, will be fully supportive, and have funding available for a club. VP Internal will assist students in starting this new club. CSA hopes it will be a student-driven club, but would like to see faculty be engaged and develop students who will be good leaders along the way. It can be put in Newsletter, and faculty can mention it in class or approach to students individually about this opportunity. It does not make sense for it to be a faculty program, and should only exist as a club.

7.2. U-Pass Update

- Discussion: The City of Edmonton says it requires a full-time staff to do the administration of the program. VP Finance has requested a job description from the City. Room has booked for the U-Pass and By-Laws Townhall in March. Dr. Loreman can about the U-Pass and his vision for Concordia.

7.3. ASEC Update

- The next conference date has not been determined yet.
- **Motion:** To go in Camera at 4:45pm.
- **MSC.**
- **Motion:** To go out of Camera at 4:58pm.
- **MSC.**

7.4. Noise during the exams

- This came out in the Dean's meeting yesterday that there is a lot of noise in the hallway during the exams. Students have conversations after leaving the exam early, and talk in the hallway and affect students who are still writing the exam. Suggested solutions from the Dean's include hiring security to patrol during exams, instructors/administrator making announcement in the exam, putting signs up on every class door. CSA suggests to put signs on metal stands and keep several in every hallway, and have campus security clear the hallway from time to time.

7.5. Athletics Meeting

- **Motion:** To go in Camera at 5:06pm.

- **MSC.**
- **Motion:** To go out of Camera at 5:18pm.
- **MSC**
- Would like to Joel's visit in CSA meeting some time in the future to discuss the CSA donation to Athletics and the MOU from last year.

8. Information:

8.1. ACAT Review

- President participated the ACAT Review with academics and individuals working in administration in post-secondary across the province, where they discussed the ACAT based on stakeholder feedback and compilation put up by the consulting firm. Provided some feedback at the meeting and some follow-up with the consultant on the phone after the meeting.

8.2. Next Meeting Time

- Wednesday, February 1st at 4:00pm.

9. Round Table:

- VP Marketing: Preparing for Valentine 's Day posters. Need to start ordering February Wellness Wednesday posters. Would like to do Colourful Fruit for a Wellness Wednesday/Pride Parade event. There is a student who wants to start Financial Accounting Club and another student approached and suggests to have an International Rep on GC. Winter Ball Promo is on Monday and will be doing a cupcake giveaway.
- VP Student Life: Paint Night tickets are sold out. Planning to have a Bounce Castle in February but it

will be same as Science Week. Will confirm with CSS. Planning for Winter Fest and Valentine's Day. Planning March Wellness Wednesday. Currently has meditation, yoga, massage, Pride Parade.

- VP Internal: Pre Medicine Club is going great, aiming to submit the budget by February 1st. Excited for Leadership Summit during the weekend at the U of A.
- President: Lin will only work on Wednesday and Friday for the next 2 weeks and take rest of the week off to look after her daughter at home.

10. Adjournment: 5:48pm.