



Concordia University of Edmonton

Students' Association

Executive Council Meeting Agenda

June 16, 2016 at 5:00pm

HA314

1. Call to order: 5:42pm

2. Roll Call:

- **Present:** Kelsea Gillespie, President; Natasha Miller, VP Student Life; Brandon Vollweiter, VP Finance; Laura Hebert, VP Internal
- **Regrets:** Madeline Ludlage, VP Marketing; Barb van Ingen, Dean of Students

3. Action Item Summary:

- VP Finance: Scout Cards
- VP Marketing: Design ACMHI promo products for the remainder of the grant
- President: Spend remainder of ACMHI Grant
- President: Oversee renovations

4. Approval of Agenda:

4.1. Agenda for June 16, 2016

- **Motion:** To approve the agenda for June 16, 2016 as presented.
- **MSC.**

5. Approval of Minutes:

5.1. Approval of Minutes from May 25, 2016

- **Motion:** To approve the minutes from May 25, 2016 as presented.
- **MSC.**

6. Unfinished Business:

6.1. Scout Cards (5 min)

- Discussion: Not paid from previous year. VP Finance printed and mailed cheque, but still needs to return the Scout Cards.

6.2. ACMHI Finances (10 min)

- Discussion: Redid ACMHI Financial report to include accrued marketing expenses. Cheque back to ACMHI to return unused grant funds has been ordered.

6.3. CSA Office Renovations (10 min)

- Discussion: Need VP Student Life and VP Internal to periodically check up on office spaces and carpet installation.

6.4. Office Coordinator Job Description (10 min)

- Discussion: Suggestion from Christine in Concordia's HR department to put out job posting for last two weeks of June, review resumes first week of July. President to compile resumes for review.

7. New Business:

7.1. Youth Global Participation and Humanitarian Seminar (10 min)

- Discussion: Presentation from Kelsea Gillespie about Seminar in Taipei, Taiwan, and shared application for Canadian delegation. Comments from other Executives on how these opportunities might raise the profile of the CSA internationally.

- Discussion: Distribution of the \$5000 set aside for professional development, and to have the money either split equally amongst executives or to attend an event as a team.

7.2. Board of Governors (10 min)

- Discussion: Comments and discussion reflected the recent Board of Governors meeting and President's report, revolving around Concordia's status as an Independent institution.

7.3. Career Services (5 min)

- Discussion: That Concordia's Career Services department is well used by students on campus, services are strained by demand. Will look into whether CSA can link to Career Services job posting board through ourcsa.ca.

7.4. CSA Budget Reallocation (10 min)

- Discussion: That all club budgets must be reallocated before September, done once by Darlene. No budget reallocations permitted throughout the year, except for the new club grant fund.

7.5. ACMHI Final Report and Grant Application (15 min)

- Discussion: VP Student Life reporting that grant application writing is going well, still needs some work. Will be attending writing workshop with ACMHI to help in the process.

7.6. Club Calendar Deadlines (5 min)

- Discussion: That VP Internal will set a deadline for clubs to submit preliminary dates for CSA calendar

for the year. CSA dates must first be confirmed with Colette.

7.7. Club Budget Deadlines (10 min)

- **Motion:** That VP Internal set a deadline for clubs to submit budgets by towards the end of July/early August.
- **MSC.**

7.8. Edmonton Eskimos Tickets (5 min)

- Edmonton Eskimos Tickets in the bookstore, potential to advertise online and through ourcsa.ca.

8. Information:

8.1. New Meeting Times

- **July 7**

9. Round Table:

- **VP Student Life:** Mental Health Wellness Summit, really interesting information. Spoken word artist, very cool. General consensus about substance abuse – students learn best through other students acting appropriately. No workshops, no posters, no “telling”; instead, create a campus of good humans. Drugs seem to be a big issue on other campuses, and even if marijuana is legalized, alcohol deaths will still be lower. Focus on alcohol consumption rather than substance abuse. Attended Student Orientation to Government as CSA’s secondary ASEC delegate. Very interesting and beneficial, looking forward to full day tomorrow. Lots of information, ex) Peer counselling – goal to create a Mental Health strategic plan to organize peer counselling. Number of students engaged in university parties are up to 2000. Pre-drinking is a

huge problem. First aid trained security guards. Questions arising about having medical standby personnel and EMT.

- **VP Finance:** Everything Natasha just said. Focused breakout session on alcohol prices at campus activities. Must address proper pricing to encourage participation, limiting binge drinking/drinking beforehand/etc. Feeling from faculty/government that student associations' create the problem/enable drinking problems. Meeting with Gallivan and Kelsea. Good meeting, understanding charts and health and dental plan. Will attend Gallivan's Client Meeting in Toronto, covered by Gallivan.
- **VP Internal:** Retreat on June 18 to meet with clubs and discuss budgeting. 2-hours long hashing out details. CSS, CMUNC, CCU has responded positively to the invite. Working with Arts Reps directly. Attending one of the Dance Club's S Factor events. Working on club crash course book. Doesn't want to print books, but instead would rather circulate online versions that can be updated as CSA policy is updated.
- **President:** Board of Governors on June 3, recent meeting with President Krispin. Proposed idea about creating CSA employment opportunities on campus in services that are in high demand, ex) Career Services, Library, etc. Possibility to employ Food Bank coordinators to assist Judy Kruse in managing the CSA's food bank. Meeting with Dan Mirau, Library Director, plans to write a "Library

Culture” document to take to President Krispin with plans to extend library hours later for students on campus.

10. Adjournment: 7:15pm