

Concordia Students' Association Executive Council Meeting Agenda

March 30th, 2015

Attendance:

Tyler Ludwig - President

Mitchell Jones - Student Life

Blake Novak - EA

Shannon Peacocke - Internal

Cody Weger - Finance

Colton Chacalias - Marketing (Late) (4:15pm)

Barb van Ingen - Dean of Students

Absent:

1. Call to Order

1. 4:07pm

2. Approval of Agenda

1. Amended - Grad Update, Club Update, Ready for University
2. Motion to approve - Mitchell, Seconded - Shannon, Passed

3. Approval of Minutes March 9th, 2015 and March 23rd, 2015

1. [Previous Minutes March 9th, 2015](#)
 1. Motion to approve - Mitchell, Seconded - Shannon, Passed
2. [Previous Minutes March 23rd, 2015](#)
 1. Motion to approve - Mitchell, Seconded - Shannon, Passed

4. Finance Update

1. Able to produce year end numbered, Estimated at the highest dollar for the amounts up to the remaining expenses.
2. Estimated projected surplus \$39,000
3. Fees will be increasing up to \$90, and 3% increase in enrollment projected
4. May 13th is our audit for the year, April 10th is last day to submit expenses.

5. Mental Health Update

1. Surveys- Wed April 1
 1. At the beginning of the year, there was a survey passed out regards to mental health stigma, follow up survey to see variance.
2. Headstrong- April 8/9- with CMHA
 1. Opportunity to networking mental health community.
3. Animals for students- April 9- 11-1pm- Dreamcatchers confirmed, waiting to hear from another organization regarding more animals.
 1. Additional animals coming, including the dogs, chicken and rabbit.
4. Yoga- Wed April 15
 1. Free session for students, and free to mental health program.
5. Areas of improvement for next years guest speaker
 1. Late arrival of the speaker
 2. General approval from the public
 1. Material was good
 - a. well delivered message
 - b. Suggestion to bring the event early in the year. Early october.
 3. Additional marketing plans could have been made, and communications with VP Marketing for
6. Debrief of bouncy castle for next year
 1. Recommendation to change up the castle next year
 2. Additional mats at the end for safety
 3. Different year end events
7. Year end reports
 1. Adding a conceptual frame for the event, and building report for end of the year.

6. Action Item Review

1. Action Item - Colton - Make Ticket for Kendra Fisher event, with ballots on back for the event.
 1. Contest for students - Enter for prize

2. Contest for Marketers - Most attendees wins a prize.
2. Action item - Colton - Create tutor survey to attach to CCR survey.
3. Action item - Colton - Send out survey results to all council.
4. Action Item: Colton to communicate with Concordia Marketing to ensure edits are made ASAP.(Grad)
5. Action Item - Tyler - get poster printed and signed for the contest.
6. Action items - Mitchell - Document issues with the Athletic Ambassador and connect with Student Life follow up.
 1. Still hunting a document. Athletics happy to take over position.
7. Action Item - All Council - Contact the successors to your position in order to inform them of their position by Friday April 3rd, 2015.
8. Action items - All Council - Review new policies in order to make any additions.
9. Action Item - Barb - CCR Survey to be emailed to students.
10. Action item - Shannon/Colton - Create guidelines for Clubs/Unions for budgets, and changing status (clubs->Unions)
11. Action item - Blake - Book room and email gen council for confirmation.
 1. Complete
12. Action Item - Blake - Create table of contents for the binders, set up is up to each council member.
 1. [Table of contents Document](#)
 2. In progress

7. Unfinished Business

1. Bolt
 1. Started a google sheet for the anonymous writers, recruiting more writers for the bolt.

8. New Business

1. Executive Retreat
 1. Waiting to hear back from 3 people for the doodle poll, will send a reminder to Madeline and Patrick to attend.
 2. 3-9pm is the time chosen, updates will be coming
 3. Ideas for the events;
 1. Breakout

2. Shanks
3. Speeders
4. Golfing/Minigolf
5. Vertically Inclined
6. Launchpad

4. Action Item - All council - Complete doodle poll for the executive retreat.

2. Executive Director

1. Financials and report have been made for executive director.
2. Presidents advisory council would be the place to meet in order to deliver presentation for approval.
3. Finish the presentation

Action Item: Tyler email Special Projects Committee and Jennifer for booking a presentation to President Krispin and Richard Currie.

Action Item: Cody look on Google Drive for ED Policy to ensure all edits are complete ASAP.

3. Election Results - Further Discussion

1. Executives believe the votes should remain with President and not with the public. Contestants are allowed to ask for their personal voting results.
2. Argument was presented that we should have more transparency.
3. Option to vote to add a clause to the website to allow anyone to ask for the results of election.
4. Submit with the remaining email votes to General Council.

4. General Council Meeting Date

1. [Doodle Poll](#)
2. Top Suggestions
 1. Saturday April 11th - 6-9pm (9)
 - a. Motion to have a General Council meeting on this date - Colton, Mitchell Seconded, Passed.
 - b. Action Item - Blake - Book room
 - c. Action Item - Shannon - Arrange food

2. Friday April 10th - 6-9pm (8)
3. Sunday April 19th - 12-3pm (7)
4. Saturday April 25th - 12-3pm (7)
 - a. Motion Motion to have a General Council meeting on this date - Colton, Mitchell Second, Passed

5. Thunderstorm Party 2 Update

1. Action Item - Mitch - Contact Ann for details on the athletics.
2. Security booked - 3 guards only
3. AlleyKat brewery will be contacted tomorrow. 2 kegs of Scona Gold, and 2 kegs of Aperkat.
4. Food for the event
 1. Hotdogs, hamburgers, nachos
 - a. Maybe just the hotdogs to keep things simple.
 - b. Action Item - Mitchell/Shannon - Talk to each other about the food for the Thunderstorm event.
5. One tent will be set up for the event, and similar set up as last year.
6. Also selling the palm bays and twisted teas for the events.
7. Weather? Canada weather say overcast, weather network says sunny.
8. Signs? Different wristband and stamps will be needed for underage people.
9. Levels of solo cups? Lots.
10. Motion that we use alternative music options for the event due budget constraints - Cody, Seconded - Shannon, Passed
 1. For - 3, Against - 1
 2. Discussion - Who will be managing playlists? Suggestions are to have students submit suggestions for the playlist.
11. Action item - Mitchell - Let Kerry McKinnon know about the noise for the neighbouring community.

6. Auditor

1. Auditor has already been approved for next year.
2. Cody and Shannon will work in tandem for the audit

7. Grad Update

1. Sent an email to Jen and Judy that \$2000 will be added to our budget. No response at this time. President has been informed of this as well.
2. Doctorate dinner has been cancelled, so budget may open up further.
3. Projections in the budget are set at \$12,000 from the CSA.
 1. Action item - Colton - Ask Alumni for money for decorations for Grad.
4. This will be a test to see if the CSA should be involved in the grad process.
5. Suggestion to host grad info session for graduating students.

8. Club Update

1. CCC
 1. They made \$293 with the sale for bubble tea. Bubble tea was supposedly donated. No expenses reported at this time.
 - a. Action Item - Shannon - Follow up with the CCC about the expenses with the event.
2. CBA
 1. Expenses submitted for UAHRMA conference
 2. Election this week
3. Dance Club
 1. Specialty foods fundraiser
4. Prolife
 1. Completed a discussion day in the glass lounge.
5. Model UN
 1. Alumni presentation planned
 2. Looking to grow into a union to retain funds, but this is unlikely due to history. More growth needed.
6. GTC
 1. 38 tickets sold
 2. Roast went well
 3. Last minute details caused chaos with the event

4. Event went well, decorations were phenomenal
5. Request for an honorarium to Josh for decorations for the event.
6. Action item - Shannon - Review the GTC Awards process to make sure there is accountability of the award
 - a. suggestion to add them to the Financial aid awards.

9. Ready for University

1. Years ago, there used to be a time for students to help them prepare for their time at university. Demand decreased, so program closed.
2. Focus groups have shown great interest in restarting the program.
3. Goal of reviving the program in the last week of August, and having a meeting with stakeholders in the event.
4. Shannon and Colton expressed interest in getting involved in the process of developing the event.
5. Mini-club fair suggested to encourage participation.
6. Suggested to find a different name

9. Information

1. No information at this time.

10. Round Table

1. Scala - Mental Health Video
 1. No reply about using the TVs for the video. Brett has stated that they are unable to use the program to display video. Suggestion is to have someone trained in it over the summer. Colton will be talking with Crystal about this during the information session with grad.
2. Beach Travelers
 1. There is currently nothing on scala advertising this. Partick, incoming VP Student Life, has connections with the organization, and wants to plan a trip with this organization. Is now aware of the conflict of interest.
3. Next meeting
 1. Easter monday is next week
 2. Meeting changed to Tuesday April 7th, 2015 from 2-4pm.

11. Adjournment

1. 6:13pm.

12. Action Items

1. Action Item - All council - Complete doodle poll for the executive retreat.
2. Action Item: Tyler email Special Projects Committee and Jennifer for booking a presentation to President Krispin and Richard Currie.
3. Action Item: Cody look on Google Drive for ED Policy to ensure all edits are complete ASAP.
4. Action item - Mitchell - Let Kerry McKinnon know about the noise for the neighbouring community.