



Concordia University of Edmonton

# Students' Association

## Executive Council Meeting Agenda

March 15, 2017 at 4:00pm

HA314

**1. Call to order: 4:04pm**

**2. Roll Call:**

- Present: Brandon Vollweiler – VP Finance; Natasha Miller – VP Student Life; Laura Hebert – VP Internal; Lin Zhang – Executive Director, Madeline Ludlage – VP Marketing, Kelsea Gillespie – President; Joshua Eastman– GTC President; Jessica Penhale-Laxson – GTC VP President
- Leave with notice: Dr. Barbara van Ingen – Dean of Students.

**3. Approval of Agenda:**

**3.1. Approval of Agenda for March 16, 2017**

- **Motion:** To approve the amended agenda for March 15, 2017 with the following additional item:
  - o 7.6. CSA Awards
  - o 7.7. Mental Health Discussion
- **MSC.**

**4. Approval of Minutes:**

**4.1. Approval of Minutes from March 8, 2017**

- **Motion:** To approve the Minutes from March 8, 2017.

- **MSC.**

## **5. Special Presentation:**

### **5.1. GTC Presentation for One Acts**

- **Presentation Debrief:** Caroline's Carnival is the Year-end Fine Arts Celebration. The Carnival will start on Friday April 7<sup>th</sup>, the same day as CSA Thunderstorm patio party, to April 9<sup>th</sup>. The patio party will end around 5 or 6pm. GTC will start the setup around noon, shows will start at 7 till 9pm. The Carnival resumes on Saturday at noon, shows run from 3 – 9pm with a break between 4:30 - 6pm. Working in conjunction with the Music Department because they are providing musicians and comedians to the concert in Tegler on Saturday. Sunday it will resume at noon, and finishes around 5 pm or 6 pm. The plan for the Carnival games is to have a dunk tank, hammer strike, and a sumo wrestler inflatable ring. The Pride Club and CCU is preparing some games like fishing game and bottle toss game. Student volunteers will have booths set up, such as face painting, henna tattoos. There will also be popcorn and cotton candy machines running during the Carnival. The GTC is currently working on arranging the pickup times for the rental equipment needed for the games.

## **6. Unfinished Business:**

### **6.1. St. Patrick's Day Events**

- **Discussion:** CSA VP Student Life has bought most of the pancake supplies. So far only 2 tickets have been sold in the book store for the St Patrick's Day

event at Knoxville's Tavern. VP Student Life-elect, President-elect and VP Internal will facilitate students to get on the bus.

### **6.2. CUE Pride Day**

- **Discussion:** Very successful event. Received lots of positive feedback from the faculty and staff, especially about the decorations. People liked the streamers and balloons. The fact that nobody had a vicious reaction towards this event is a very big success. Even members from CCU said it is a great event. Barb recommends to do a Pride month. Would like to add more education elements and information topics in the event for students to know more about the LGTB community.

### **6.3. CSA Awards Night**

- **Discussion:** Financial Aid department told CSA that we cannot present awards to the Students Ambassadors because the program is now run by Mike Conway, not CSA VP Student Life anymore, and the student ambassadors' hours are logged and paid by the institution. CSA will refocus on the clubs and unions and CSA volunteers. CSA will change the name to CSA Appreciation Night-Celebrating Student Engagement.

## **7. New Business:**

### **7.1. Executives-Elect Introduction and Transition**

- **Discussion:** Alex can't come to today's meeting because of class schedule. It is mandatory to have 30 hours transition training. Executives-elects are asked come to as many EC meetings as possible.

Ian will start job shadowing and being an observer from now till Mid-April. The majority of transition will take place in the week after the final exams. Ian is expected to plan the Executives retreat in the last week of April.

### **7.2. ASEC Conference Outcomes**

- **Discussion:** ASEC has extended an offer to an Executive Director, who is very good at strategic planning for Non-Profit Organizations. Encourage CSA Executives to apply for ASEC Lobby week. Last week of April will have an ASEC strategic planning day. CSA will host the next ASEC Conference in May, currently looking at the weekend after the convocation on May 13<sup>th</sup>. Kelsea will still be ASEC Chair until the end of the May ASEC Conference.

### **7.3. Caroline's Carnival**

- **Discussion:** It will last 3 days. GTC are looking for CSA's help on event promotion and booking with institution. VP Marketing will help to put the event on the CSA TV Slides and social media. VP Finance will look for ways to pay the rental equipment. VP Student Life will help GTC order hotdogs for April 7. VP Internal will help GTC communicate with Conference Services and submit the Tegler Booking Form and courtyard booking to Colette and Bob.

### **7.4. Club / Union Transition / Retreat**

- **Discussion:** VP Internal has sent out the emails for the mandatory club and union retreat on Sunday, April 9, 2017 from 10AM to 3PM. The will focus on understanding the day-to-day responsibilities

required of each club and union executive member. CSA executives will do a presentation to provide them specific instructions. This is also the same day as the Model UN dinner and the last day of Caroline's Carnival.

**7.5. Student Led Event Request – Mental Health First Aid**

- **Discussion:** VP Student Life will let Rachel contact the instructors and help the Concordia Psychology Club to plan this event. VP Internal will communicate with the student to see what her plan on fundraising is. We still have \$1500 in Mental Health Grant for Student Led event and \$1000 in the VP Student Life. The student needs to make a budget on the cost and tickets sale revenue.

**7.6. CSA Awards**

- **Discussion:** Financial Aid is asking the CSA to raise put a Referendum through that will allow students the option to put money towards the Bursary Program. Only those who put money into the program are eligible to receive bursaries at year end. Financial Aid wants to give this years \$500 CSA President Award to Kelsea, the CSA President. Kelsea denied the award because she feels this money and award should be given to a non-CSA Executive or Board Members. The CSA Executives, especially the President, have a very obvious advantages on making a big impact on student's life. Since the Executives and GC positions are

remunerated, the money and award should be given to others.

- **Motioned:** To change the CSA Award criteria that CSA Executive is not eligible to the CSA Award.
- **MCS.**
- Kelsea thanks all the Executives for being selfless and supportive in the change. Finance Aid will pick two CSA President Award recipients next year if there is no one this year.

#### **7.7. Mental Health Discussion**

- **Discussion:** A current member of CMUNC has shared a lot of great ideas on mental health, wants to be more involved in the CSA mental health planning and actively engages in events. CSA highly encourages student like this to participate in campus life.

### **8. Information:**

#### **8.1. Next Meeting Time**

- **Discussion:** Next Wednesday, March 15 at HA314 from 4-6pm.

#### **8.2. Upcoming Club / Union Events**

- **Discussion:** CMC Conference on March 18th, and Model UN Dinner on April 9th at 5pm.

### **9. Round Table:**

- **President:** Dr. Bill Anderson from religious studies wants some help to promote the Law and Gospel lecture given by David Ellefson of Megadeth.
- **VP Student Life:** Very busy at both work and study. Still has 3 papers due in 2 weeks and an application for a Mental Health Grant to write.

**10. Adjournment: 6:08pm**

**11. Action Item Summary:**

- VP Finance and ED: Find out what student awards the CSA sponsors.
- VP Marketing: Promote Caroline's Carnival and Megadeth on social media.
- VP Student Life and VP Internal: Respond to the Student Led Event applicant about the EC's feedback.