



Concordia University of Edmonton

Students' Association

Executive Council Meeting Minutes

November 30, 2016 at 3:00pm

HA314

1. Call to order: 3:06pm

2. Roll Call:

- **Present:** Brandon Vollweiler– VP Finance; Natasha Miller – VP Student Life; Laura Hebert – VP Internal; Madeline Ludlage – VP Marketing; Lin Zhang - CSA Executive Director; Kelsea Gillespie – President.

Absent with notice: Dr. Barbara van Ingen – Dean of Students.

3. Action Item Review:

- VP Marketing: ASEC Photos.
- VP Marketing/ED: Prepare mittens for EAP students.
- VP Student Life: Prepare Performance Review for Mental Health Coordinator.
- All executives: Prepare Performance Review for ED.
- Barb: Arrange meeting with EAP students.

4. Approval of Agenda:

4.1. Approval of Agenda for November 30, 2016

- **Motion:** To approve the Agenda for November 30th, 2016.
- **MSC.**

5. Approval of Minutes:

5.1. Approval of Minutes from November 23, 2016

- **Motion:** To approve the amended Minutes from November 23, 2016.
- **Discussion:** Some spelling and grammar corrections needed.
- **MSC.**

6. Unfinished Business:

6.1. Athletics Townhall

- **Discussion:** Total of 13 athletes have shown up. Attendants were genuinely happy about the opportunity to speak out their opinions. Cafeteria Townhall's feedback was given to Bailie during the Food Service Meeting and Bailie was very positive in responding to and addressing those feedback. Will facilitate the concerns to Joel in the same way.

6.2. ACHMI Report

- **Discussion:** The Committee have received the final copy of the ACHIMI Report from Mental Health Coordinator Rachel today and reviewed it on the meeting. It was still some areas that need to be rewritten. President Kelsea Gillespie and VP Student Life Natasha Miller will work on the report after the meeting.

6.3. End of Semester Events

- **Discussion:** Ugly Sweater Contest and Final Thunderwear Friday is on Dec 2nd. VP Student Life will buy IKEA and Bestbuy gift card tonight. Pet Therapy is scheduled on Dec 5th.

6.4. CSA Christmas Party

- **Discussion:** Table to next week.

6.5. ED's 3-month Performance Review

- **Discussion:** All Executives will give ED a written performance review after the meeting and President will go over the result with ED on Friday after.

7. New Business:

7.1. Year-End Athletic Meeting with Joel

- **Discussion:** Scheduled Monday Dec 12th. President Kelsea Gillespie, VP Marketing Madeline Ludlage, Athletic Ambassador Savanna and Dean of Student Barb will attend.

8. Information:

8.1. Model UN Trip update

- **Discussion:** Conference was small but went well. Individual committee went well. Ian (one of the member)'s delegation, Uruguay won award. Delegates also went to Deer Island, Hiroshima and Kyoto for travel. Few incidents happened to some members, but overall it was a good Trip. Will submit the receipts, some of ferry and taxi receipts are missing/not provided but hopefully they can be still reimbursed.

8.2. ASEC Update

- **Discussion:** President Kelsea Gillespie has met with Government Ministry. She will officially be in transition into ASEC Chair 9am this Friday. The current ASEC Executive Director is resigning and Friday will be his last day. There is a large backlog of things that have not been doing and need catch-ups. ASEC will put 2 students to sit on Tuition Review group with the government, who needs to commit minimum 1 weekday every 2 weeks. ASEC will have a Board of Governors meeting soon.

8.3. Upcoming Clubs/Unions Events

- Friday, Dec 2nd: CCU Bake Sale, CSS Faculty Mixer.
- Friday, Dec 16th: CCU Swing Dance.

8.4. Next Meeting Time

- It will be the last meeting for the semester. Next Wednesday, Dec 7th 3-5pm at H314.

9. Round Table:

- VP Marketing: Next Paint Night has been booked on January 25th, will order tickets now.
- VP Student Life: Yoga instructor has signed the contract. Rachel has booked Mental Health Training in February. Would love to take it but will be in Calgary on that weekend.
- ED: Everyone respond to the Elfster Email if have received it.
- President: Tuition Review's deadline has been changed to Dec 17th and students have more time to participate in the survey.

10. Adjournment: 4:06pm.